



HANNES IGLER
Key Account
Manager
T: +43 662 2404 25
igler@mzs.at



FRIEDRICH WALLNER
Customer Service
T: +43 662 2404 95
exs@mzs.at



LORENZ GLARCHER
Customer Service
T: +43 662 2404 95
exs@mzs.at

CHECKLISTE

TOPIC / AREA	DETAILS / CONTACTS	DETAILS/KONTAKTDATEN	DONE
Fill in online exhibitor profile	Access data will be provided after confirmation of your booth space.	Questions: Customer Service Team – exs@mzs.at or +43 662 2404-95	☐
Lead scanning app access data	Available in the exhibitor dashboard 4 weeks before the fair .	Questions: Customer Service Team – +43 662 2404-95	☐
Exhibitor passes	TAN codes are available directly in the exhibitor dashboard.	Questions: Customer Service Team – +43 662 2404-95	☐
Additional exhibitor passes & parking cards	Please order as soon as possible.	Orders: exs@mzs.at Questions: Customer Service Team – +43 662 2404-95	☐
Exhibitor parking cards	Available for personal pickup during setup (04–07 Nov 2025) at the info desk in Foyer Hall 1 .	Questions: Customer Service Team – +43 662 2404-95	☐
Admission ticket vouchers & invitation cards	Please order as soon as possible. Printed cards must be ordered by 24 Sep 2025 .	Orders: exs@mzs.at Questions: Customer Service Team – +43 662 2404-95	☐
Internet & trade fair insurance	Order deadline: at least 4 weeks before the fair (26 Sep 2025) .	Orders: exs@mzs.at Questions: Customer Service Team – +43 662 2404-95	☐
Trade fair forwarding	Possible until the start of the fair.	Orders: messe.salzburg@lagermax.com Questions: +43 662 4090-2293 / 2294	☐
Printed trade fair guide	Deadline for print materials: 03 Oct 2025 – please fill in your exhibitor profile in the dashboard by then.	Questions: Customer Service Team – +43 662 2404-95	☐
Co-exhibitor registration	Please register co-exhibitors as soon as possible.	Questions: Hannes Igler – igler@mzs.at or +43 662 2404-25	☐
Digital advertising opportunities	Inquiries & orders as soon as possible .	Questions: Hannes Igler – igler@mzs.at or +43 662 2404-25	☐
Logistics area	Order deadline: by 31 Aug 2025 .	Orders: exs@mzs.at Questions: Customer Service Team – +43 662 2404-95	☐
STANDOUT SERVICE PARTNER FOR THE FOLLOWING SERVICES (Questions: STANDOut Team – +43 662 93040 263)			
Additional setup and dismantling days	Orders possible until the start of the fair.	Orders: info@standout.eu	☐
Ceiling suspension & hanging points – technical plan	Order deadline: 6 weeks before the fair (26 Sep 2025) .		☐
Main electrical connections	Order deadline: 2 weeks before the fair (24 Oct 2025) .		☐
Waste disposal			☐
Booth cleaning			☐
Booth construction			☐
Water connection			☐
All other services: See order forms at www.gastmesse.at/de/fuer-aussteller/messeauftritt-planen/standout/			
Booth supervision & security	Possible until the start of the fair.	Orders: m.scharrer@owd.at Questions: +43 57 8830 3780	☐
Advertising opportunities during the fair	Please order as soon as possible.	Orders: chgrill@adman.at Questions: Christopher Grill – +43 676 44 2323 7	☐