

Our range of services, developed especially for your success.

Services provided by Messezentrum Salzburg

Valid: 01. 01. 2021– 31. 12. 2021

A large graphic consisting of a teal square on the left and a black square on the right. The text "MEHR ALS MESSE" is written in white, bold, sans-serif capital letters across both squares, with the teal square partially overlapping the black one.

MEHR
ALS
MESSE

Internet & IT-Equipment

Order form, please return at least **4 weeks prior to fair opening** by fax +43 (0)662 / 2404-20 or email service@mzs.at

EXHIBITOR NAME		NAME OF EVENT	
BILLING ADDRESS			
VAT-NO.:	RESPONSIBLE PERSON	HALL/STAND NO.	
TELEPHONE	E-MAIL		* Access data for WLAN / LAN will be sent to this email

Order internet services

All rates above are, unless otherwise specified, per event, in euros and exclusive of VAT. Prices subject to change. The IT-service line is available during the whole event at the phone number +43 (0)662 / 22 00-346. LAN products must be ordered **15 days** before the start of the event at the latest. For ordering LAN products after this period, the implementation can not be guaranteed. For all products a surcharge of € 100,00 will be charged after the defined period. You are going to accept the currently valid general terms and conditions of business for LAN and Wi-Fi by signing this order. All with this order related supplies and services are based on the currently valid general terms and conditions of conova communications GmbH our IT-service provider. You will find the general terms and conditions and terms of use for LAN and Wi-Fi attached at our service sheets (D.3) or via the Internet under www.conova.com/agb and www.conova.com/messe.

In accordance with the General Terms and Conditions (see Chapter D.3) we order the following from Messezentrum Salzburg GmbH:

Item No.	Quantity	Description	Price for 1-day event	Price for a multi-day event	Total price EUR
D-310		Single LAN internet connection One physical LAN port, 10 Mbit / s bandwidth guaranteed, client-2-site VPN possible, private IP, single-user solution, entire duration of the event	110,00	200,00	
D-310 A		Option: 10 Mbit / s additional bandwidth	50,00	50,00	
D-310 B		Option: further physical LAN port only possible when ordering the first connection at the same time	60,00	100,00	
D-318		Single WLAN per device 1x WLAN code, up to 10 Mbit / s bandwidth per user, VPN possible; Total duration of the event.	55,00	150,00	
D-313		Multi LAN internet connection One physical LAN port, 20 Mbit / s bandwidth guaranteed, 1 public IP, VPN possible, entire duration of the event, including 1x LAN router up to 24 ports	480,00	870,00	
D-319 X		Multi-WLAN internet connection Up to 20x WLAN codes, up to 10Mbit / bandwidth per user, VPN possible, entire duration of the event	350,00	870,00	
D-310 A		Option: 10 Mbit / s additional bandwidth	50,00	50,00	

I agree that my personal data (master data, E-mail addresses, telephone number) can be processed by conova communications GmbH in order to fulfil the contract (see: www.conova.com/privacy-protection)

Desired delivery date/time:

Date _____ Place _____ Authorized signature and official company stamp _____

Errors and contract protections | Prices exclusive of statutory taxes and 1% contract payment | In the event of default of payment by the Exhibitor, MZS's claims shall be subject to interest at the rate resulting from Art. 456 of the Austrian Commercial Code (UGB); the Exhibitor shall also be obliged to reimburse € 120 in reminder fees per reminder* | All prices are for a trade fair lasting up to 7 days

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Internet & IT-Equipment

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Item No.	Quantity	Description	Price for 1-day event	Price for a multi-day event	Total price EUR
D-313 B		Option: Firewall including standard configuration by network technician	100,00	100,00	
D-320 Y		Private WiFi Services included: Individual WLAN name and password, total bandwidth 100MBit, VPN possible, no time limit per access, information: which halls are required	900,00	1.200,00	
D-403		Special service Service prepared individually at the customer's request	On request		

I agree that my personal data (master data, E-mail addresses, telephone number) can be processed by conova communications GmbH in order to fulfil the contract (see: www.conova.com/privacy-protection)

Desired delivery date/time:

Date:	Time:
-------	-------

Date

Place

Authorized signature and official company stamp

Errors and contract protections | Prices exclusive of statutory taxes and 1% contract payment | In the event of default of payment by the Exhibitor, MZS's claims shall be subject to interest at the rate resulting from Art. 456 of the Austrian Commercial Code (UGB); the Exhibitor shall also be obliged to reimburse € 120 in reminder fees per reminder* | All prices are for a trade fair lasting up to 7 days

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House rules

Messezentrum Salzburg GmbH (MZS), Fn 67914z, Status Quo 10/2020

1. **Emergency Numbers**
2. **Access to Premises**
3. **Staying on Premises**
4. **Staying of Minors**
5. **Staying of Visitors**
6. **Photography, Filming, Drawing**
7. **Video Surveillance**
8. **Smoking**
9. **Security Check**
10. **Weapons and Dangerous Objects**
11. **Dogs and other Animals**
12. **Safety Instructions**
13. **Safety and Hygiene Measures**
14. **Opening Hours**
 - 14.1 **Assembly and Dismantling Times**
 - 14.2 **Event Duration**
15. **Ban on Vehicular Access to all Halls**
16. **Violation of the House Rules**

The fairground is a private area. The owner is Messezentrum Salzburg GmbH. It exercises the domiciliary rights alongside the respective organiser. The house rules and regulations of use apply to all persons entering, driving on or staying on the private premises of the MZS.

1. Emergency Numbers

Fire brigade 122

Police 133

Ambulance 144

European emergency number 112

First aid info-point of the respective fair/event

2. Access to Premises

Exhibitors, contract partners, construction companies can purchase permanent parking tickets from the organiser of the respective event or at the counter of the parking space management. These entitle the holder to unlimited entry, passage and stay during the construction, dismantling and fair/event period. The parking fees are binding according to the notice board at all entrances and exits.

3. Staying on Premises

Staying on the exhibition grounds is only permitted for the times and buildings specified by the admission ticket or an identification card. Visitors must keep the admission tickets. Persons who are unable to prove their identity during their stay by means of a valid admission ticket or ID from the MZS/organiser may be turned away from the exhibition grounds.

4. Staying of Minors

Minors under the age of 14 may only enter the exhibition grounds if accompanied by a parent or guardian. Exceptions to this rule are only valid if they are explicitly posted at the entrances or ticket offices.

5. Staying of Visitors

The facilities open for event visitors must be used with care and consideration. Visitors may not enter or put into operation any other facilities and installations. Exhibition stands may only be entered in the presence of stand personnel. Event visitors must leave the event and the premises at the end of the opening hours.

6. Photography, Filming, Drawing

Photography, filming and drawing on the entire exhibition grounds and in the halls/Salzburgarena, in particular of the exhibits and events, is only permitted to persons who have been approved for this purpose by the organiser and who are in possession of a valid id issued by the organiser.

7. Video Surveillance

Please note that the exhibition premises are video monitored.

8. Smoking

Smoking is generally prohibited in MZS buildings. Smoking areas are indicated with corresponding signs.

9. Security Check

Depending on the nature of the event, it may be prohibited to bring bags and similar items into the event. For security reasons, bags and similar items and clothing such as coats, jackets and capes as well as vehicles may also be checked for their contents.

10. Weapons and Dangerous Objects

Weapons or objects considered as weapons may not be brought to or used on the premises. Exceptions to this rule are only valid if expressly posted at the entrances and box office at certain events.

11. Dogs and other Animals

Dogs and other animals may not be brought onto the premises or buildings. Exceptions apply only if expressly posted at the entrances and box office. In the event of an exception, dogs must always be kept on a leash and muzzled.

12. Safety Instructions

The instructions of the building services or the exhibition management, as well as those of the security and supervisory staff, must always be followed.

13. Safety and Hygiene Measures

The currently valid safety and hygiene measures of Messezentrum Salzburg GmbH must be observed and are available at: www.mzs.at or displayed on site.

All persons authorised to stay at the exhibition grounds are responsible for observing the recommended hygiene measures regarding the spread of infectious diseases by the Salzburg provincial government and the Austrian federal government.

Persons who do not adhere to the general protective measures may be turned away from the exhibition grounds by the owner of the premises/organiser or their authorised persons.

House rules

Messezentrum Salzburg GmbH (MZS), Fn 67914z, Status Quo 10/2020

14. Opening Hours

14.1. Assembly and Dismantling Times

The assembly and dismantling work can be carried out at the times specified in the contract. Early assembly or extended dismantling can be requested. The approved times are subject to a fee (see the service folder of the organiser).

For reasons of general safety on the exhibition grounds, the halls and the exhibition grounds shall remain closed outside these times. After the official end of construction, only final stand construction work within the exhibitor's own exhibition space is permitted. The visitor aisles must be cleared by this time.

14.2. Event Duration

During the event, the halls will be opened one hour before the start of the fair and closed one hour after the fair ends. MZS/the organiser reserves the right to make special arrangements. Exhibitors who, in justified individual cases, have to remain at their stands beyond this time require special written permission from the MZS/organiser.

15. Ban on Vehicular Access to all Halls

All trucks and cars are generally prohibited from entering the halls. Vehicles may only enter the halls with special permission.

16. Violation of the House Rules

In the event of any violation of the house rules of Messezentrum Salzburg GmbH, persons may be turned away from the exhibition grounds and/or be subject to a ban on entering. Any tickets purchased will not be reimbursed in such cases.

Messezentrum Salzburg GmbH
As of: September 2020

Technical Guidelines

Messezentrum Salzburg GmbH (MZS), Fn 67914z, Status Quo August 2015

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Technical Guidelines

Messezentrum Salzburg GmbH (MZS), Fn 67914z, Status Quo August 2015

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1. Preliminary Observations

The Messezentrum Salzburg GmbH, Am Messezentrum 1, 5020 Salzburg, Austria, Tel.: +43 (0)662 2404 0 – “MZS” below – has issued guidelines for trade fairs, exhibitions, and other events in order to give all exhibitors and organizers the optimal opportunity to present their exhibits and to address their visitors. These guidelines apply to all contracts with MZS over rental or other use of the fairground or parts of it over the participation in fairs organized by MZS over service deliveries by authorized service partners (below summarized as “partners”) The fairground are all halls, foyers, corridors, meeting- and press rooms, Salzburgarena, open-air ground and car parks even if there are run by others than MZS. These guidelines also apply to contractual partners of the tenant, e.g. if a partner sublet the rented halls for an exhibition to another company or give it further rights of use. In this case the partner is liable for the observance of the guide- lines by the contractual partner. Whenever the term “partner” is used in these technical guidelines it also includes the contractual partners. MZS is also entitled to demand the adherence to the Technical Guidelines from contractual partners of the partner. This includes giving instructions or taking measures in order to enforce the observance of the guidelines.

All partners are liable for the observance of the Technical guidelines by its assistants, staff and contractual partners. In any case MZS is entitled to execute its domestic authority and demand the observance of the Technical guidelines from everyone present on the fairground. At the same time, these guidelines contain security provisions providing a maximum of safety of the technical and creative equipment, which benefit exhibitors, organizers and visitors alike. In any case the partner must obey all regulations given by technical norms or laws. The partner is also liable that its subcontractors obey these regulations. The building code, fire regulations and miscellaneous safety regulations must be observed. Any violation of the safety provisions is deemed a material breach of contract.

MZS reserves the right to verify the adherence to these provisions or have this verified by a third party, and to take appropriate measures should any of these provisions be violated.

MZS is entitled to enact safety and event construction regulations that extend beyond the provisions in the Technical Guidelines.

The order forms for services (Service folder) are sent in time; these must be filled and returned in due time according to the fair provisions; otherwise MZS/ the organizer cannot guarantee proper and timely execution. MZS cannot guarantee that services are provided due in time and correctly if the applications are submitted too late. An order requires approval. Approval may be given by implication – by providing the goods and service ordered. There is no legal entitlement to the approval of an order. The approval of an order may be denied, especially to partners who failed to comply with financial obligations towards MZS/ the organizer in previous events. Furthermore MZS reserves the right to levy a surcharge on the fees for delayed orders as outlined in the service folder.

Depending on the event conception it may also be possible to place orders through the Online Service Center via the Internet.

Additional information on the details of the preparation and execution of the exhibition will be mailed to partners.

Due to structural and legal factors of the various fair locations the respective implementations rules of the Technical guidelines may vary.

MZS reserves the right to amendments. Valid is the German text as of August, 2021.

2. House Rules

MZS executes the domestic authority. The house rules apply to all persons who present on the fairground.

2.1 Emergency numbers

Fire brigade	122
Police	133
Emergency	144
Euro emergency	112
First aid Info point of the respective fair/event	

2.2 Site accessibility

Partner and their staff can buy permanent parking tickets entitling to unlimited access, transit and stay during build-up, dismantling, and fair/event opening hours from the respective organizer or at the counter of the parking space manager. The parking fees displayed at all access and exit points are binding.

2.3 Stay at the fairground

The stay at the fairground is only permitted for the times defined by an admission ticket or an exhibitor pass. Persons who cannot legitimatise themselves during their stay with a valid ticket or an exhibitor pass can be asked to leave the fairground.

2.4 Minors

Minors below the age of 14 may enter the premises only when accompanied by a parent or legal guardian. Exceptions are valid only by express notice at the access points or ticket offices.

2.5 Visitor regulations

The facilities cleared for visitors are to be treated with care. Visitors may not access or utilize any other facilities or premises. Booths may be entered only in presence of booth staff. Event visitors must leave the premises by the end of the opening hours.

2.6 Photographing, filming, drawing

Only persons authorized by the organizer and who have been issued a valid pass by the organizer are allowed to photograph, film or draw anywhere on the fair premises and the pavilions/Salzburgarena; this refers to the exhibits and presentations in particular.

2.7 Video Surveillance

Please note that the exhibition premises are video monitored.

2.8 Smoking

Smoking is strictly forbidden in all MZS buildings. Smoking areas are identified as such.

2.9 Security check

Depending on the type of event it may be forbidden to take bags or similar articles to the event. For security reasons the contents of bags and similar articles, coats, jackets, capes as well as cars may be checked.

2.10 Weapons and dangerous articles

Weapons and articles qualifying as weapons may not be carried on the grounds, nor may they be used thereon. Exceptions for certain events are expressly announced at the access points and the ticket offices.

2.11 Dogs and other Animals

Dogs and other animals may not be taken onto the grounds or into buildings. Exceptions only apply when express permission is granted on signs at the access points and ticket offices. In the event that exceptional permission is granted, dogs must always be on a leash and wear a muzzle.

2.12 Safety instructions

Instructions issued by building management and security or supervision personnel must be obeyed at all times.

2.13 Safety and Hygiene Measures

The currently valid safety and hygiene measures of Messezentrum Salzburg GmbH must be observed and are available at: www.mzs.at or displayed on site.

All persons authorised to stay at the exhibition grounds are responsible for observing the recommended hygiene measures regarding the spread of infectious diseases by the Salzburg provincial government and the Austrian federal government.

Persons who do not adhere to the general protective measures may be turned away from the exhibition grounds by the owner of the premises/organiser or their authorised persons.

2.14 Opening hours

2.14.1 Assembly and Dismantling Times

Setup and dismantling works may be carried out at the contractually defined schedules only. Setup ahead of schedule or dismantling beyond schedule is only possible with a special agreement. The hours approved are subject to charge (see organizer's service folder).

The halls and fairground remain closed outside these times for security reasons.

After the official setup time only finishing booth works are permitted within your own exhibition space only. The visitor aisles must be cleared at this time.

2.14.2 Event Duration

For the duration of the event the halls will be opened one hour before the start of the fair and closed one hour after the end of the fair.

Partners and their staff are not allowed to enter or to stay in halls where booths are positioned.

Partners who need to access the premises at other times require written consent from MZS/organizer).

2.15 Ban on Vehicular Access to all Halls

It is generally forbidden to drive into the halls with trucks or cars. Exceptions require a special permission of MZS/the organizer.

2.16 Violation of the House Rules

In the event of any violation of the house rules of Messezentrum Salzburg GmbH, persons may be turned away from the exhibition grounds and/or be subject to a ban on entering. Any tickets purchased will not be reimbursed in such cases.

3. Traffic on the fair grounds

Escape routes, Safety Equipment and Devices

3.1 Traffic regulations

The respective traffic regulations apply on MZS grounds. The garage and parking provisions are binding.

In order to ensure a smooth traffic flow during construction and dismantling times and for the duration of the event traffic regulation and directing rules must be strictly observed.

The parking space manager assigned by MZS is authorized to execute and enforce all effective regulations with regard to the garage terms and conditions. Furthermore, instructions issued by the personnel in charge of traffic regulation and direction must be strictly obeyed.

Parking tickets with special authorizations are to be visibly displayed on the vehicle.

The maximum allowed speed on the fairgrounds is 30 km/h. Restricted ways and greens must not be driven on.

Motorhomes and travel trailers may not be parked on the fairground for accommodation purposes overnight. Parking areas designated for motorhomes and travel trailers by the MZS/event organizer are exempt from this regulation.

There is stopping restriction for the entire fairground except for the specially designated areas. MZS reserves the right to remove vehicles, semitrailers, containers, reservoirs and other empties or crates of any kind at the risk and expense of the originator, keeper or owner, respectively.

In addition, the event-specific provisions and access regulations apply.

The MZS reserves the right to regulate the access to halls and various booths respectively.

For fairs and exhibitions it is recommended to utilize the entire construction period since experience has shown that the fair grounds are overcrowded on the last two construction days. Delays caused due to overcrowding of the fairgrounds or to directives issued by the MZS/organizer for traffic control on the fairgrounds or booth access do not entitle the partner, its stand construction company or its subcontractors to assert any legal claims against MZS/the organizer.

3.2 Escape routes

3.2.1 Areas reserved for fire brigade vehicles, fire hydrants

Areas designated as areas reserved for fire brigade vehicles, escape routes and safety zones may not be obstructed by parked vehicles, trucks or by the storage of exhibits, construction and packaging materials or the like at any time.

Vehicles and objects obstructing areas reserved for fire brigade vehicles, escape routes or safety zones shall be removed at the owner's expense. Fire hydrants and their corresponding sign age may not be obstructed, barricaded, covered, or made unrecognisable in any way.

3.2.2 Emergency exits, emergency hatches, hall aisles

All exits and aisles designated in the hall diagrams must be kept fully accessible. In case of emergency they serve as escape routes and therefore may not be obstructed by objects placed on or extending into aisles or exits. The doors in the course of escape routes must be maintained in such a way that they can be easily and completely opened from the inside. The exit doors and emergency hatches may not be obstructed, barricaded, covered, or made unrecognizable in any way.

Should such escape and emergency routes lead through a booth, then these areas designated as such may not be obstructed, barricaded, covered, or made unrecognizable in any way.

3.3 Safety installations

Sprinkler systems, fire alarm boxes, emergency telephones, smoke flaps, fire-fighting equipment, smoke detectors, electronic locking mechanisms of the hall doors, power distribution points and switchboards, telephone switchboards and other safety installations, their markings as well as the green emergency exit markings must be accessible and visible at all times; they may not be obstructed or removed in any way.

Agents of MZS, as well as the supervisory authority, may access the equipment mentioned at any time.

3.4 Booth numbering

All booths shall be marked with booth numbers by the organizer.

3.5 Security

The organizer and the security service licensed for the fairground are in charge of the general supervision on the fairgrounds during the event, the mantling- and dismantling times.

The security service is not asked to supervise the equipment of partners. MZS is not liable for damages or thefts (also not in case of a break-in) of the partner's equipment (neither exhibits nor other equipment). MZS/the organizer is not responsible for the custody of the partner's booth, exhibits or any equipment on the booth.

The exhibitor is obliged to arrange for the booth and security himself with a MZS-authorized service partner. This service must be ordered separately at MZS. The exhibitors are expressly advised that there is a higher risk for the exhibits and other objects brought by the exhibitors during the construction and dismantling periods. Valuable or easily moveable objects should always be under lock at night or be additionally insured.

3.6 Evacuation, vacation

For security reasons, especially due to official directive, the closure of rooms, buildings, halls and/or outdoor exhibition areas and their evacuation and vacation may be directed.

In this cases the partner is not entitled to demand replacement or abatement of rent except the evacuation was made intentionally by MZS.

4. Technical data and equipment of the halls and the open air area

4.1 Technical specification exhibition halls

Hall	Length m	Width m	Total area approx, m ²	Height m	Flooring	Load approx, in kg/m ² a	Gates	Gate size approx, in m
1	45,4	55,7	2.529	9,1	Asphalt	1.700	2	5 x 4,5
2	60	49	2.933	6	Asphalt	1.700	2	5 x 4,5
3	50	40	1.860	6	Asphalt	1.700	3	5 x 4,5
4	70	35	2.172	5,6	Asphalt	2.000	2	4,2 x 4,2
5	50	40	1.958	6	Asphalt	1.700	2	5 x 4,5
6	60	49	2.877	6	Asphalt	1.700	3	5 x 4,5
7	60/30	46	2.235	6,6	Asphalt	2.000	3	4,2 x 4,2
8	60	46	2.768	6,6	Asphalt	2.000	4	4,2 x 4,2 auf 10 m zu öffnen
9	50	40	2.215	6,6	Asphalt	2.000	2	4,2 x 4,2
10*	127,5	120	15.165	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	10	4,5 x 4,5
10 A	42,5	40,5	1.720	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	1	4,5 x 4,5
10 B	42,5	39,5	1.671	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	2	4,5 x 4,5
10 C	42,5	46	1.882	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	1	4,5 x 4,5
10 D	42,5	40,5	1.675	10,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	0	
10 E	42,5	39,5	1.627	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	0	
10 F	42,5	40,5	1.720	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	2	4,5 x 4,5
10 G	42,5	40,5	1.720	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	1	4,5 x 4,5
10 H	42,5	39,5	1.671	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	2	4,5 x 4,5
10 I	42,5	40,5/18,5	1.479	9,0	Asphalt	PL=1.500 kg, DL= 900 kg/m ²	1	4,5 x 4,5
Area halls			36.712					
*Hall 10 is divisible into 9 segments: hall 10 A – 10 I. The dimensions of each segments are specified.								
Arena			Max. 2.545	15	Coating Exposit resin		1	3,5 x 4,0

Notice: Fixed catering areas are designated in the halls listed below; these areas are used by the fair caterer and must be deducted from the usable floor space:
Hall 4 4,01 m² Bistro
Hall 5 80,00 m² Café / Restaurant

4.1.1 General Illumination, Type of Current, Voltage

The general artificial illumination in the halls at the time of the trade show is ca. 300 lux/m² (Measurement: 1.00 m above the hall floor).
In each hall there is natural light and artificial light.
Existing type of current and voltage on the fairground:
Type of mains: TN-CS-System
Alternating current: 230 Volt (+6%/- 10%)/50 Hz
Three-phase current: 3 x 400 Volt (+6%/- 10%)/50 Hz

4.1.2 Compressed Air, Power and Water Supply

The power and water supply of the booths is carried out in the halls from floor ducts and/or connection units in the hall floor, which in general run in a pattern of ca. 7.50 m x 10.00 m. In hall 1, the power supply can also be carried out via the side walls to foyer D and/or C. A firmly installed compressed air system does not exist (see item 6.6). Power supply up to 200 W / m²
Water supply ½" / min 3.5 bar
Drain DN 100

4.1.3 Communication System

The supply of the booths in the hall with telephone, fax and data connections is carried out predominantly via floor ducts. The fairground of MZS, including the Salzburgarena, halls and meeting rooms are equipped with a comprehensive Wi-Fi (see item 6.8)

4.1.4 Sprinkler Systems

The halls 1, 2/6, 3/5 and 10 are equipped with sprinkler systems. The legal regulations must be observed

4.1.5 Heating, Ventilation

The MZS provides heating and ventilation for the halls. Halls 1, 2/6, 3/5 and 7 – 10 are partly air-conditioned.

4.1.6 Interference

MZS building services must be informed immediately in the event of interference with the technical supply (e.g. of power, compressed-air, heating, ventilation, etc.).
The MZS assumes no liability for damages which result from output fluctuations or force majeure interferences or in cases where the power supply is interrupted by order of the public authorities and/or the power, water or energy supply companies.

4.2 Salzburgarena – Hall Specifications

4.2.1 Overview – Premises, Cloak Room, Offices

Room Number	Description	m ² (without WC)	Telephone Connections (Extension line = ext.)	Internet connections	WC	Shower	Wall hook	Window	Fridges	Carpet	Facilities
1	Room	19,19	2 ext.	1	1	1		yes		yes	
2	Room	19,25	2 ext.	1	1	1		yes	1	yes	
3	Room	19,23	2 ext.	1	1	1		yes		yes	
4	Room	19,25	2 ext.	1	1	1	6	yes		yes	Dressing table + lighted mirror
5	Room	24,74	2 ext.	1			6	yes		yes	Dressing table + lighted mirror
6	Room	19,25	2 ext.	1	1	1	6	yes		yes	Dressing table + lighted mirror
7	Room	19,25	2 ext.	1	1	1	6	yes		yes	Dressing table + lighted mirror
8	Room	23,7	2 ext.	1				yes		yes	
9	Room	25,36	2 ext.	1		2	35	yes		no	
10	Room	19,75	2 ext.	1		2	36	yes		no	
11	Room	18,34	2 ext.	1		2		yes		no	
12	Room	19,2	2 ext.	1		2		yes		no	
13	Room	19,71	4 ext.	1				yes		no	
14	Room	19,71	4 ext.	1				yes		no	
15	Room	19,71	4 ext.	1				yes		no	
16	Room	19,66	4 ext.	1			2	yes		no	
17	Room	19,66	4 ext.	1			2	yes		no	
18	Room	19,71	4 ext.	1			2	yes		no	
19	Room	19,71	4 ext.	1			2	yes		no	
20	Room	19,71	4 ext.	1				yes		no	
21	Room	19,71	4 ext.	1				yes		no	
22	Stagehands	19,71	X	1				yes		no	
23	Stagehands	18,65	X	1				yes		no	
24	Men's Room				2			no		no	
25	Ladies' Room				3			no		no	
26	Disabled Restroom				1			no		no	
27	Storage	25,78						no		no	
28	Room	25,39				3	34	no		no	
29	Room (Buffet)	22,96				3	35	no	1	no	
30	Backstage Kitchen	39,51						no	3	no	Exhaust hood + sink
31	Ladies' Room				4			no		no	
32	Storage	27,59						no		no	Tiled floor
33	Engineering	46,21						no		no	
34	Men's Room				2			no		no	
35	Storage	39,51						no		no	
	Catering, Bistro	814									

Not usable rooms	Rooms with connecting door
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4.2.2 Height of Hall, Floor Loading

The clearance height of the Salzburgarena equals 15 m. The floor loading in the hall and the truck access equates to bridge capacity BK1, truck traffic-ability, area load 9kN/m², point load 150kN. The floor loading in the foyers equates to the capability for elevating trucks with an area load of 5kN, Point load 5kN/m².

4.2.3 Stage, Monitor, FOH, Pursuer

The Salzburgarena has 280 m² Büttec stage elements with platforms between 1.0 – 1.5 m.

Positions of the monitor and the FOHs are determined with the MZS according to the event type. The hall does not have pursuer spots.

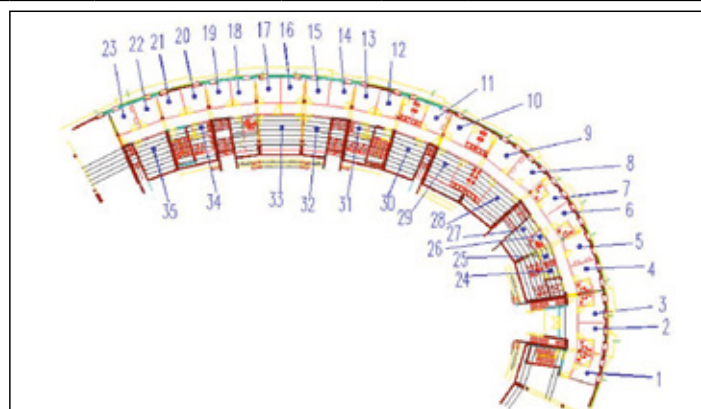
4.2.4 Type of Current, Voltage

Existing type of current and voltage in the Salzburgarena:

Kind of mains: TN-CS-System

Alternating current: 230 Volt (+6%/- 10%)/50 Hz

Three-phase current: 3 x 400 Volt (+6%/- 10%)/50 Hz



4.2.5 Suspensions from hall roof

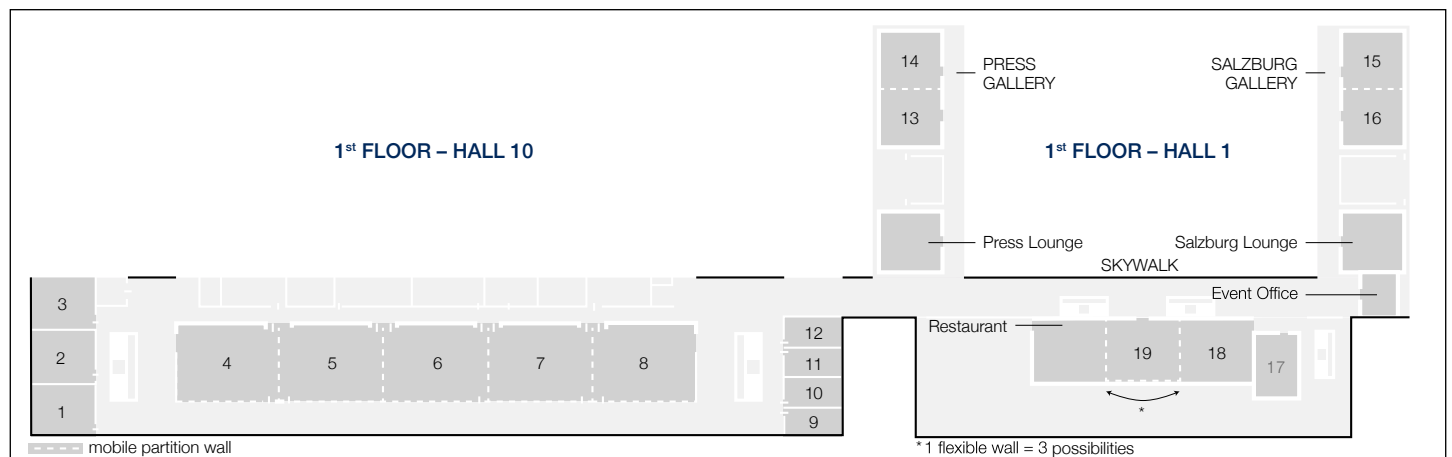
The provision of the suspension points as well as the design and modifications on the mounting construction is exclusively carried out by the obligated contracting party and/or height worker (rigger) of the MZS. Pendant objects are to be secured – regardless of their weight – by two independent suspension arrangements. Cf. item. 5.14

4.3 Conference Rooms

4.3.1 Overview - Rooms

Meeting rooms	Length m	Width m	Total area in m ²	Height m	Flooring	Max seats (row)*	Max seats (parliament) *
1	10,94	8,09	90	4,40	Parquet	86 pax	44 pax
2	10,94	8,26	90	3,40	Parquet	86 pax	42 pax
3	10,94/10,29	8,49	90	3,40	Parquet	86 pax	42 pax
4	16,67	12,32	200	4,40	Parquet	204 pax **	120 pax**
5	16,17	12,32	200	4,40	Parquet	204 pax **	120 pax**
6	16,73	12,32	200	4,40	Parquet	204 pax **	120 pax**
7	16,17	12,32	200	4,40	Parquet	204 pax **	120 pax**
8	16,67	12,32	200	4,40	Parquet	204 pax **	120 pax**
9	8,69	5,19	40	4,40	Parquet	44 pax	24 pax
10	8,69	4,83	40	3,40	Parquet	44 pax	24 pax
11	8,69	4,91	40	3,40	Parquet	40 pax	24 pax
12	8,69	4,86	40	3,40	Parquet	44 pax	24 pax
Salzburg-Lounge	10,27	8,88	91	3,0	Parquet	84 pax	45 pax
Press Lounge	10,24	8,73	89	3,0	Parquet	55 pax	36 pax
13	8,75	9,42	82	3,0	Parquet	84 pax	48 pax
14	8,75	9,72	85	3,0	Parquet	84 pax	48 pax
15+16	19,23	9,24	178	3,0	Parquet	180 pax	99 pax
18	9,87	8,72	86	3,0	Parquet	84 pax	48 pax
18+19	19,89	8,72	173	3,0	Parquet	192 pax	99 pax

*maximum seats without stage direction seat / technical equipment / incl. distance for speaker's desk | ** incl. stage 3 x 2 meters



4.3.2 Floor loading capacity, trafficability

The maximum floor loading capacity in Foyer 10 is 500 kg. Foyer 10 is not suitable for supply of hall 10. Exclusively hand lift trucks with rubber tires are allowed. The maximum floor loading capacity in the conference rooms in the upper floor is 200 kg. If loads heavier than 200 kg are to be brought in to this area boards for load distribution must be used. Hand lift trucks of any kind are not allowed in the conference area in the upper level. MZS will provide suitable transport vehicles if needed.

4.3.3 Illumination, Energy, air conditioning

All conference rooms are air conditioned. Rooms 1-3 and 9-12 also have a controllable shadow cover. Die general illumination is dimmable. The general energy supply is 230 V due socket-outlets in the floor. In room 4 and in the corridor 2 x 32 Ampere high-voltage power supply is available.

4.4 Open-Air Ground

There are paved parking areas available on the MZS, which serve as open-air/exhibition grounds. Parking lots are marked all around the Salzburgarena for productions and the backstage entrance. This area may only be used as exhi-

bition, parking or advertising space with consent of the MZS/organizer and it is subject to licensing requirements.

Open-air ground ca. 56.000 m²

The open-air grounds comprise different surfaces, e.g. asphalt, turf grid, humus gravel compound. At night the area is lit by general street lighting. Power supply connections are available in a limited amount. Bus bars are available from 16 – 32 A. Options for water supply and waste water connections must be jointly agreed upon in any case with the MZS/organizer. The areas are cleaned by the MZS, kept free of snow and strewn if required.

4.5 Clearances

The clearance between hall 6 and hall 7 to the courtyard is 5.00 m. The clearance to the parking level is 2.00 m. The headroom to the parking area P3 is 2.10 m. The clearance of the truck loading area of the Salzburgarena is 4.00 m. The clearance of hall doors is 4.0 m as well.

5. Regulations for booth constructions

5.1 Booth safety

Booths and stage facilities, including equipment and exhibits, as well as advertisement media, are to be erected in a manner that does not pose a hazard to public order and safety – in particular to life or health safety must be ensured for every construction phase (assembly, modifications, and disassembly). Rules and legal regulations regarding industrial safety must be observed by all active companies on the premises.

The partner is responsible for the static security of the booths and the stage. If required the partner has to provide a verification by means of a static acceptance test. If this verification is not provided immediately MZS can obtain a survey at the expense of the partner and can make the proper arrangements to establish the stand safety at costs of the partner.

All hall fixtures are to be erected and operated according to the applicable guidelines and laws. The respective inspection certificates and results are to be presented prior to the start-up, if necessary.

Any regulations in regard to site supervision and fire extinguishing of the ÖVE (Austrian Electrotechnical Association), as well as the regulatory authorities, need to be complied with by the Lessee.

MZS reserves the right to close booths and exhibits if the legal requirements of the event are not met and/or if there are reasonable doubts whether the booth or traffic security is ensured, even when an acceptance test has been provided. Booth constructions on the open-air grounds are to be rated for respective wind forces and – if necessary – for snow loads.

5.2. Authorization for booth constructions

In compliance with the Technical Guidelines, in the design and execution of the booth, it is not necessary to present drawings for an authorization for a single-floor booth construction in halls that are not higher than 2.50 m. If required, the MZS/organizer can inspect the presented construction plans (in duplicate) for the partner. MZS assumes no liability for personal or material damages due to unprofessional execution, including but not limited to liability toward third parties.

Furthermore, all other booth constructions and flying constructions etc. are required to obtain a permit.

5.2.1. Inspection and approval of constructions subject to authorization

Each partner, contractual partner or service provider is obligated to check whether provisional fixtures or constructions planned by him, be it in the halls or the open-air grounds, require authorization. In cases of doubt, please contact the organizer.

Booths in the halls:

Dimensioned booth plans for single-storey booths from a height of more than 2.50 m must be submitted to the MZS/organizer on schedule according to the trade fair regulations in duplicate (ground plan, overview sketches, and technical description) for authorization. Provided that an authorization is granted, one copy with the note of authorization of the organizer is returned to the exhibitor/booth builder. With this, the construction permit is granted.

Booths on the open-air ground:

Dimensioned booth plans for single-storey booths from a height of more than 2.50 m must be submitted to the MZS/organizer on schedule according to the trade fair regulations in duplicate (ground plan and overview sketches) for authorization. Provided that an authorization is granted, one copy with the note of authorization of the organizer is returned to the exhibitor/booth builder. With this, the construction permit is granted.

Possible costs of the construction licensing procedure (pre-acceptances, inspections of the presentation office) are charged to the account of the partner.

5.2.2. Vehicles, Containers, Fairground Rides

Vehicles, containers, fairground rides and tents are to be approved by the organizer as exhibits on the entire fairground.

5.2.3. Removal of Non-Approved Booths

Booths that are not approved, do not meet the Technical Guidelines or do not conform to the the Event Location Act of the city of Salzburg and/or the applicable guidelines and regulations, must be modified or removed at the organizer's request.

In the event that this work is not executed on schedule, the organizer or the event office is entitled to close the booths or to make modifications at the expense of the exhibitor, if necessary.

5.2.4. Scope of liability

The partner is liable for all damages done by himself or his staff, no matter if it is done intentionally or by accident.

Furthermore the partner has to exempt MZS from all claims of third parties that are arising from a malpractice of the partner, its staff, or its subcontractors.

5.3 Construction Heights

The regular construction height of a booth is 2.50 m. The part facing the neighboring booths above 2.50 m is to be designed with neutral faces (grey or white). The construction height is determined specifically for the event and can be requested from the organizer.

In all cases in which the booth and promotional display constructions exceed a height of 2.50 m, the booth design is to be presented to the organizer for authorization. Exhibits are generally not subject to this restriction, but notice has to be given to the MZS/organizer prior to the event.

The accessibility of permanently installed electrical distributors and other technical facilities must be ensured.

5.4 Fire Protection and Safety Regulations

5.4.1 Booth construction and decoration materials

Easily inflammable materials or materials that produce burning droplets of gases or toxic gases may not be used.

Specific requirements may be imposed on supporting structural parts in certain cases due to safety reasons (e.g. non-flammable).

Booth construction and decoration materials must at least comply with fire classification B1, Q1 and TrI according to ÖNORM A 3800 Part 1 for materials or comply with the classifications B-s1d0 and C-s1d0 (slow-burning, low smoking and non-dripping) according to EN 13501/1. An inspection certificate indicating the fire protection classification of the used material may be required.

Decorations that are used repeatedly are to be re-tested in regard to their flame resistance, and, if necessary, impregnated again. Superstructures must comply with the official structural and fire protection regulations.

The use of cable straps in order to fix parts that are statically stressed and/or to fix lamps is not permitted.

Trees and plants may only be used for decoration purposes when they are freshly cut (leaves and needles must be green and lush.) If during the exhibition it is determined that trees and plants have become dry and are thus easily inflammable then they will need to be removed. Bamboo, reed, hay, straw, bark mulch, turf or similar materials normally do not meet the requirements and are not permitted in general.

Waste is strictly to be removed and cleaned up immediately, and/or collected in appropriate containers and brought to a professional disposal. In halls with sprinkler systems, these may not be impaired in their function; facilities of fire prevention are to be kept free and must not be impaired in their function.

5.4.2 Exhibition of automobiles

Vehicles with combustion engines may only be exhibited on the fairground with consent of the MZS/organizer and only according to official licensing requirements. The battery must be disconnected and the fuel tank must be locked. Combustion engines may not be demonstrated in the halls and in the booths constructed by the exhibitors. Fuels may not be stored in the booths.

The display of vehicles with alternative drive technology such as electric or hybrid drive is permitted in accordance with official regulations and after approval by MZS. Charging is prohibited.

5.4.3 Explosive substances, ammunition

Explosive substances and materials are subject to the Explosives Act in the respectively applicable version and may not be exhibited or stored on fairgrounds, exhibitions and the premises of the MZS. This also applies to ammunition as defined by the firearms act.

5.4.4 Pyrotechnics

Pyrotechnical shows are subject to authorization and must be coordinated with the MZS/organizer.

5.4.5 Usage of balloons, airships and other flying objects

The usage of balloons, airships and other flying objects on the fairground must be authorized by the MZS/organizer. Should authorization be given, the balloons and the airships may only be filled with non-flammable and nontoxic gases.

5.4.6 Fog machines

The usage of fog machines is to be coordinated with the MZS/organizer.

5.4.7 Ash Bins, Ashtrays

The no-smoking rule prevails in the buildings of the MZS.

5.4.8 Waste bins, recycling bins and residue bins

Waste bins, recycling bins and residue bins made of inflammable materials may not be placed in the booths. Waste, recycling material and residues that accrue in the booths must be disposed of regularly in the evening on each event day at the latest. If larger amounts of flammable waste accrue, e.g. wood shavings, wood scraps, sawdust and the like, then they must be removed several times a day.

The disposal can be carried out by the contracted cleaning company. This service is available for a fee.

Further information on the waste disposal may be requested from the organizer (Cf. item 7.1).

5.4.9 Packaging and waste, waste disposal

During the assembly and dismantling periods, the Lessee is to ensure that the following provisions are strictly adhered to:

a. Flammable waste material (e.g. packaging material, woodwool, etc.) may only be collected in such quantities as could not cause a major fire or the rapid spread of a fire. This requires the following measures:

□ The waste materials in the corridors may not exceed a height of 2 m, and any heaping up of such materials is to be avoided.

□ The waste is to be removed at regular intervals of at least every 4 hours, as well as, moreover, at the latest once the unpacking procedure has been finished.

b. The emergency exits must be kept free in the area of the main routes, despite the packaging material being stored there temporarily.

5.4.10 Airbrush, nitro lacquers

The use of airbrushes as well as the utilization of nitro lacquer is not permitted.

5.4.11 Abrasive Cutting and all hot works

Welding, cutting, brazing, constructing and abrasive cutting works must be announced to the MZS/organizer in written form. The approval is given by the MZS/organizer. During the works, the surrounding area is to be shielded adequately in order to protect it from damage. Extinguishing devices must be kept at hand in direct proximity.

Open flame and combustible operations are prohibited.

5.4.12 Empties

The storage of empties of any kind (e.g. packaging and packaging containers) in the halls, (both inside and outside of the booth) and in front of the hall gates is not permitted. Accumulating empties are to be removed immediately. The storage of empties on the fairground may be removed by the contractually bound site agent. This service is available for a fee.

The MZS/organizer is entitled to initiate the disposal at the expense and risk of the partner if the partner does not comply with the request to remove the illegal storage.

5.4.13 Fire Extinguishers

In special cases, the use of fire extinguishers in the booths may be required.

5.4.14 Cleaning agents, solvents

The usage of flammable liquids for cleaning purposes inside the fairground is not permitted. Cleaning agents that contain harmful substances are to be used in accordance with the regulations (Cf. item 7.2.2)

5.4.15 Fuels

Any use of naked lights or fire without the Lessor's consent is not permitted. No spirit, oil, gas or similar substances intended for cooking, heating or operational purposes may be used. In the case of any cooking and heating procedures, the fire protection regulations are to be strictly adhered to.

5.5 Booth covers

Booth covers of any kind are - regardless of their size - subject to approval and the MZS/organizer must be informed of their presence. A maximum of 50% of the booth may be overbuilt.

Booth covers (metal grates, metal grids and textile ceiling covers) are to be designed at a minimum using slow-burning materials according to ÖN A 3800 - 1 and/or EN 13501/1 (Cf. Item 5.4.1) The covers must be suitable for sprinklers and must not interfere with the optical smoke detector. The test certificate is to be submitted and/or to be kept at hand at the booth.

5.6 Glass and Acrylic Glass

Only glass suitable for the respective application may be used. Only security glass may be used for constructions made of glass. Edges and rims of glass planes must be processed and protected in a way that prevents the risk of injury. All- glass components are to be marked at eye level.

5.7 Recreation rooms, lecture rooms, cinema

All rooms with a floor space of more than 100 m² that are closed on all sides (enclosed space) and which have neither optic nor acoustic connections to the hall must have at least two exits each as distant from each other as possible and in opposite directions to each other, which serve as escape routes and/or emergency exits. Exit doors must be identified (Cf. § 14 Event Location Act of the city of Salzburg).

5.8 Exits, escape routes, doors

5.8.1 Exits, escape routes

The distance from any given place of an exhibition booth to the visitor aisle may never exceed 25 m.

In the MZS the clear width of the visitor paths must be at least 2.00 m. The clear width of escape routes (visitor aisles to emergency exits) must be at least 3.00

m. Emergency exits and escape routes may not be covered or obstructed. This goes for the construction and disassembly stages as well. All information and identifications must be executed and designed according to all effective laws and regulations.

5.8.2 Doors

The implementation of swing doors, revolving doors, code doors, sliding doors, lever doors, or any other access obstruction in escape routes and emergency exits is prohibited.

5.9 Platforms, Ladders, Steps, Runways

Generally accessible areas directly adjoining areas that are more than 0.40 m below must be enclosed with railings. These must be at least 1.00 m high, it must not be possible to scale them and they must ensure safe passage.

A static certificate is to be submitted for the podium. The height of accessible, single-tier platforms may not exceed 0.20 m. Ladders, steps, catwalks, stairs and podiums must comply with accident prevention regulations.

5.10 Booth Design - Appearance

The equipment and design of the booth and the required construction is the responsibility of the partner. However, the partner has to consider the character and the appearance of each trade fair and exhibition.

Exhibitors are obligated to confine their rented booth within boundary walls unless they bring their own booth. Existing wall elements along the hall walls are subject to a fee and must be ordered. Booth boundary walls can be ordered and rented using the organizer's service folder.

Solid floor-covering, booth labeling and decorated booth boundary walls that are visually suited to the surroundings are a mandatory minimum requirement. The MZS/organizer is entitled to request modifications in the booth design.

The MZS/organizer also reserves the right to determine the frame structure at individual trade fairs and exhibitions.

The name and booth number of the exhibitor must be attached to the booth in a clearly visible manner.

Above a construction height of 2.50 the walls facing the neighboring booths must be kept neutrally white or grey and clean so that they do not interfere with the neighboring booth (Cf. item 5.3).

5.11 Inspection of the leased premises

The leased premises are sized by the organizer on the hall floor and marked at the edges.

After the booth allocation, each partner is obligated to obtain information about the location and measurements of possible built-in components, especially fire detectors, the layout of water and energy supply lines, ventilation systems, etc. and to inform the booth constructor if necessary. The boundaries of the leased premises are to be complied with unconditionally.

5.12 Interference with the building fabric

Hall elements and technical devices must not be damaged, soiled or otherwise modified (e.g. drilling, nailing, and screwing). Likewise painting, wallpapering and pasting is not permitted.

Hall elements and technical devices not designated for this purpose may not be laden with booth constructions and exhibits.

However, pillars and supports of the hall within the booth area may be built around within the admissible construction height, as long as care is taken not to damage them.

Joints at hall walls, ceilings and floors may not be damaged in any case by caulking, foundation or similar works. Inserting bolts and anchoring is not permitted.

5.13 Hall floors

Carpets and other floor coverings must be anti-slip and accident-proof and must not go beyond the borders of the leased premises. Only duct tape that can be removed without leaving residue may be used to in-stall carpets or floor coverings. Likewise, the hall floor may neither be taped nor painted. All utilized materials must be removed without leaving residue. Substances such as oil, grease, paint and the like must be removed from the hall floor immediately. Any expenses arising from the restoration to the original condition are charged to the account of the partner who causes the damage. The utilization of the floor ducts is exclusively reserved for the appropriate contractual partners of the MZS. Anchoring and fixation, e.g. while planning two-storey booths, need to be applied for at the MZS. There is no right for the placement and use of floor anchoring. The restoration to the original condition is the exclusive responsibility of the MZS. The arising expenses are charged to the account of the party who causes the damage.

5.14 Suspended mounting from the all ceiling in the fair halls

5.14.1 Provision of anchoring supports

The suspended mounting of lightweight covers, advertisement frames, banners, lightweight fitting and lightweight bridges on the hall ceiling is possible at the designated technical fixtures. The possibility of suspended mounting is not given in all halls. The authorization for it can only be taken out by the organizer by indication of positioning, heights and loads after submission of the booth design. With the help of the submitted documents the organizer checks the realization of the desired anchoring supports. The provision of the supporting points, as well as the design and modifications at the mounting construction, is exclusively carried out by the contractual partner and/or height worker (rigger) of the MZS.

5.14.2 Installations of Objects on the Anchoring Supports

The objects to be mounted (lamps, spotlights, etc.) on the ordered anchoring supports may only be installed by specialists of the trade fair or accredited specialized companies in accordance with the regulations applicable in Austria and/ or the EU according to the state of the art, and are to be secured – regardless of their weight – by two independent suspension arrangements.

5.15 Booth boundary walls

Boundary walls are subject to a fee and can be ordered via the organizer or the contractual partner. The boundary walls and supports must neither be modified nor processed by the partner. The exhibitor is liable for all personal and material damages resulting in the event of a violation.

5.16 Advertising Material/ Presentations

Booth and exhibition labeling, company logos and trademarks may not exceed the stipulated construction height. They should present an attractive image. All types of demonstrations and presentations, as well as all forms of optical, moving or acoustic advertisement, must be submitted to the organizer in written form. They must not disturb other participants of the trade fair, evoke visitor crowds leading to overcrowding in the hallways, and must not drown out the trade fair announcements in the halls. The volume may not exceed 80 dB(A) at the booth boundary. The distribution of printed papers and the utilization of advertising material is only admissible inside one's own booth. Advertisements going beyond these limitations are to be discussed with the MZS/organizer. The organizer and/ or his contractual partner is entitled to remove, cover or prohibit advertisements violating the aforementioned regulations at the expense and risk of the exhibitor.

5.17 Open-Air Grounds

Apart from the canopied fairground there are also open-air grounds available. Portable buildings such as tents, pavilions and the like – even for short periods – are subject to approval without exception and the MZS/organizer must be notified of their presence. Partner with booths adjoining the boundary fence of the fairground may not use the fence for their own purposes. It is not permitted to use the exterior side of the fence as an advertising space. This also applies for the assembly and disassembly period. For the remainder, the general regulations and the regulations for the hall area apply, provided that they are analogously applicable for the open-air grounds.

5.18 Two-Storeyed constructions

Two-storeyed constructions may be built only after prior approval of the MZS/organizer and the responsible authorities. The approval also depends on the intended position in the hall and the respective floor space. The effect on the design and clarity of the hall as well as the neighboring booths is decisive for an approval. The maximum construction height is determined separately for each event and can be obtained from the organizer. For the remainder, all regulations regarding safety and booth design of single-storey booth constructions apply, provided that they are analogously applicable to two-storeyed booth constructions. The necessary construction of two-storeyed booth constructions according to all applicable laws, guidelines, regulations and technical standards remains unaffected.

5.19 Disassembly of the Booths

All booth construction materials, all exhibits and items as well as all remaining exhibition objects must be removed without leaving residue and restore the original condition of the exhibition area by the end of the announced disassembly period of each trade fair.

MZS is entitled, but not obligated, to have exhibits still remaining after the end of the disassembly period removed and stored by the trade fair carrier, at the expense and risk of the exhibitor and to charge an appropriate processing fee for this service. The MZS/organizer is entitled to dispose or sell all exhibits and all other items left behind by the partner after the end of the disassembly period at the expense of the partner.

6. Industrial Safety, Technical Safety Regulations, Specifications, Supply

6.1 General Specifications and Supply

6.1.1 General Specifications

All mantling and dismantling works which are resulting from orders from the service folder may only be carried out by MZS-authorized service partner.

6.1.2 Supply

The permanent supply of electricity or water can only be guaranteed to the extent that the respective utility company guarantees it. In the case of power cuts, power will be supplied from the officially approved emergency power unit.

6.2 Damages

All damages to the fairground, its buildings or facilities caused by the partner or its authorized agent are remedied by the MZS at the end of the trade fair, at the expense of the party who causes the damage.

6.3 Usage of Work Equipment

All work equipment used must be in accordance with the accident prevention regulations. Only cranes, forklifts and working platforms provided by the contractual partners of the MZS/organizer may be used. All work equipment must be operated in such a way that there is no risk for third parties.

6.4 Electrical Installation

6.4.1 Connections

Electrical installations from the collector ducts to the booths may be performed only by the contractual partner of the MZS. The exhibitor is not authorized to obtain electricity for his booth from persons that have not been authorized by the MZS for this purpose. The partner is in particular not permitted to obtain the electricity from the neighboring booths. Furthermore, the partner is not authorized to supply third parties on the fairground with electricity, except his fellow exhibitors. The exhibitor is in particular not permitted to supply neighboring booths with electricity. A basic sketch must be enclosed with the electricity orders (forms can be found in the service folder of the MZS/organizer), on which the desired position of the connections, as well as the required power requirements is evident. Otherwise, a secure power supply cannot be ensured. The material listed on the form is provided on a rental basis. Generally the power consumption is calculated all-inclusive, it is calculated by means of the connected loads and the theoretical on-time (starting with the official assembly period, through the trade fair and to the end of the disassembly period). If the booth has an installed counter, then the consumption is calculated per kW and/or kWh at the prices determined in the service folder.

6.4.2 Booth Installation

Electrical installations inside the booth may be carried out by exhibitor's qualified personnel under consideration of the valid technical norms. Prior to the connection of power supply the professional execution is to be confirmed by an acceptance report from electrical engineering and to be submitted on-site. Should the partner refuse to submit the electronic acceptance report, then the organizer is not obligated to provide the power supply. If fluorescent lamp equipment with a rated voltage of over 1 KW is used, the technical documents and test certificates of the constructor and/or the manufacturer must be enclosed.

6.4.3 Assembling, Operation and Security Instructions

Equipment and devices must be in accordance with the applicable regulations of the ÖVE (ETG, ETV, NspGV) and the local EVU. MZS assumes no liability for any damages resulting from power breakdown, voltage fluctuation and the resulting damages on the partners equipment.

No liability is assumed for the consequences of blackouts, voltage fluctuations and damages to equipment.

Lighting gear in arm's reach of the hallways is not permitted. Suspended lighting gear must be secured by two independent suspension attachments – regard- less of their weight.

Lamps must possess a safety screen, protective cage or an arrester device preventing the lamps or lamp components from falling out. Booths in which the existing general safety lighting is not efficient due to the particularity of their construction require additional safety lighting.

A sufficient distance to flammable materials (check the marking of the lamp) is to be adhered to. Open strip connectors are inadmissible. Clamping of electrical lines must be carried out in fully enclosed junction boxes.

An earth leakage circuit breaker with a rated leakage current of 0.03 A is generally binding for all facilities.

In cases of severe violations of the regulations for electrical engineering the power supply will be turned off. In any case, the costs for the initial connection are charged to the account of the partner/organizer.

6.5 Water and Waste Water Installations

6.5.1 Connections

Water installations and plumbing from the collector ducts to the booths may only be performed by the contractual partner of the MZS.

The partner is not authorized to obtain water for his booth from persons not authorized by the MZS for this purpose.

The partner is particularly not permitted to obtain water from neighboring booths. Furthermore, the partner is not permitted to supply third parties on the fairground – with the exception of his fellow exhibitors – with water. The partner is particularly not permitted to supply neighboring booths with water. A basic sketch must be enclosed to the water and sanitary requests (forms can be found in the service folder of the MZS/organizer), on which the desired position of the connections is evident. Otherwise, a secure water supply cannot be ensured. The material determined in the form is provided on a rental basis.

If the water consumption is not calculated as all-inclusive, then it is calculated by means of the installed counter per m³ at the prices indicated in the service folder of the organizer.

Chemically polluted waste water must not be discharged into the canal system. The MZS/organizer reserves the right to disconnect the exhibitor's water supply after the end of the trade fair for safety reasons.

6.5.2 Booth Installations

Inside the booths plumbing (water and waste water installations) may be carried out by specialists of the trade fair or accredited specialized companies according to the state of the art. On request, plumbing works inside of the booths may also be performed by the MZS and/or the contractual partner. Connections, machines and devices not authorized or not in accordance with the regulations are not admissible. They can be removed from the booth by the organizer and stored at the expense and risk of the exhibitor.

In order to prevent water damages, the installed outlet valve must be closed before leaving the booth. The partner assumes liability in cases of damages resulting from improper installation or operation by the exhibitor or the water engineering company.

In cases of drain gradients, dishwashers without installed waste water pumps are not connected to the water system for safety reasons.

The connection of cooling units with an open cooling circuit must be reported to the organizer. The MZS/organizer reserves the right to prohibit the usage of cooling units with an open cooling circuit.

6.6 Compressed-Air Installation

6.6.1 Connections

Compressed-air installations in the booths may only be carried out by the contractual partners of the MZS/organizer.

The partner is not authorized to obtain compressed air for his booth from persons not authorized by the MZS for this purpose.

The partner is in particular not permitted to obtain compressed air from neighboring booths. Furthermore, the partner is not authorized to supply third parties on the fairground with compressed air, except his fellow exhibitors.

The partner is in particular not permitted to supply neighboring booths with compressed air. A fixed compressed air system is not present (see item 4.1.2) A basic sketch must be enclosed with the compressed-air request (forms can be found in the service folder of the MZS/organizer), on which the desired position of the connections as well as the required output power is evident.

The possibility of a compressed air outlet is examined upon request for all halls. In case of feasibility a quotation on the rental compressors and the required booth installation is issued. The request for compressed air must thus be taken out on time and directly with the organizer according to the trade fair regulations. The MZS/organizer reserves the right to discontinue the compressed-air supply of the exhibitor after the end of the trade fair for safety reasons.

6.6.2 Booth Installations

Inside the booths, the compressed-air installations may be carried out by specialists of the trade fair or accredited specialized companies according to the state of technology.

Compressed air works inside the booths may also be performed by the MZS and/or the contractual partner.

Connections, machines and devices that are not authorized or that have energy consumption levels that exceed the indicated limits are not admissible. They can be removed from the booth by the organizer and taken into storage at the expense and risk of the partner.

6.7 Gas Installation

Gas connections are not provided in the entire area of the fairground. The utilization of fluid gas is strictly prohibited by the public authorities. In exceptional cases gas bottles until 2 kg weight can be approved for exhibiting reasons. This is under the condition that only 1 gas bottle is stored at the booth. If possible this bottle must be stored tethered or lashed in a closed room. It is not allowed to store further gas bottles at the stand. The approval is to be applied for in time.

6.8 Information and Communication Services at Trade Fairs

All cable connections for information and communication services for the booth are provided exclusively by the MZS and/or the contractual partner.

The MZS is equipped with an area-wide Wi-Fi in the halls, furthermore access to the LAN can be installed. A utilization right of this infrastructure may be requested by means of the form provided in the service folder of the MZS/organizer. The partner is not permitted to operate any Wi-Fi equipment (except for Wi-Fi clients), as this may cause interference with the in-house system.

Exceptions from this regulation need an approval of MZS. In case the partner or its subcontractors operate a Wi-Fi and cause a disturbance in the in-house Wi-Fi which leads to damages such as costs for trouble-shooting or claims of Wi-Fi- users the partner is responsible for its subcontractors and partners. MZS will approve exceptions only under the following guidelines:

The user may only use his Wi-Fi for own purposes. He may not offer the Wi-Fi for free or with costs to other partners or visitors. MZS reserves the right to block single devices (e.g. laptops, tablets etc.) as well as specific ports. The operation of an own Wi-Fi is only permitted if the in-house Wi-Fi does not fit the partners needs or the configuration would cause disproportionate costs. The Wi-Fi station should preferably be operated using the 5 GHz frequency. If the Wi-Fi station (access point) is operated using the 2.4GHz- frequency band, then channel 11 is to be used on the device and the transmission power is to be reduced to a minimum. The operation of the own Wi-Fi can be prohibited despite a given approval if it is disturbing the in-house Wi-Fi. In case of an interference with the trade fair's technical equipment resulting from the operation of a Wi-Fi station, the organizer has the right to take any actions required, to the point of switching off the supply systems for the booth (Internet, power) required for securing a trouble-free operation of the technical equipment of the trade fair. The partner must follow the respective instructions of the organizer. If necessary, he is obliged to switch off the Wi-Fi operated by him upon request of the organizer and in case of a violation to compensate for the expenses arising from the localization and removal of the interference.

For the use of the Wi-Fi-system and the LAN-system the terms of use applying. These can be found under www.conova.com/messe and in the MZS service folder.

6.9 Machinery, pressure container, exhaust systems

6.9.1 Machine Noises

The operation of machines and devices causing noises requires prior written approval from the organizer. The noise must not disturb other participants of the trade fair, evoke visitor crowds leading to overcrowding in the hallways or drown out the PA system/loudspeaker devices of the trade fair. Noise emitting machines and devices may only be used in short intervals and only as long and as often as the presentation requires. The volume may not exceed 80 dB(A) at the booth boundary.

Despite the initially given approval, the organizer has the right to limit or prohibit those presentations causing noise and visual disturbances or which lead to significant disturbances of the trade fair and/or the participants of the trade fair due to other reasons.

6.9.2 Equipment and Product Safety

During presentations, the required provisions for the personal protection need to be arranged by the booth staff. The booth staff is also responsible for ensuring the elimination of unauthorized switching operations. Machines and device components may be launched only with all safety devices in place. The regular safety devices may be replaced by a safe cover made of glass/transparent material. The safety devices may be removed when the devices are not in operation in order to present the construction and design in detail to the visitor. The safety devices must then be placed visibly next to the machine.

6.9.3 Test Method

The exhibited technical work equipment may be inspected by the responsible regulating authority with regard to their industrial safety and their safety-related design, when indicated in conjunction with the expert committee of the Accident Prevention & Insurance Association in charge in order to verify the compliance with safety requirements.

6.9.4 Operation Ban

The MZS/organizer has the right to prohibit the operation of machines, apparatuses and devices when safety-related deficiencies and personal risks are evident.

6.9.5 Pressure Tanks

Pressure tanks are generally not admissible anywhere on fairground.

6.9.6 Emissions and Vapors

Exhibitors are prohibited from discharging flammable and noxious vapors and gases emitted from the exhibits and devices into the halls or vapors and gases that disturb the participants of the trade fair.

6.9.7 Exhaust System

Flammable and noxious vapors and gases emitted from the exhibits and devices or vapors and gases that disturb the participants of the trade fair must not be discharged into the halls/Salzburgarena. The outlets must be mounted by specialists of the exhibition or by accredited specialized companies in accordance with the regulations applicable in Austria and/or the EU and according to the state of the art.

6.10 Flammable Liquids

Flammable and noxious vapors and gases emitted from the exhibits and devices or vapors and gases that disturb the participants of the trade fair must not be discharged into the halls/Salzburgarena. The outlets must be mounted by specialists of the exhibition or by accredited specialized companies in accordance with the regulations applicable in Austria and/or the EU and according to the state of the art.

6.11 Film, Photo, Music, Television and other Presentations

Presentations and acoustic advertisements require prior consent of the organizer and must be performed in such a way that they do not disturb the neighboring exhibitors. The volume may not exceed 80 dB(A) at the booth boundary. Notwithstanding the initially granted approval, the organizer has the right to limit or prohibit those presentations causing noise and visual disturbances or which lead to significant disturbances of the trade fair and/or the participants of the trade fair due to other reasons. The official regulations need to be observed.

6.12 Music playback/AKM

Musical playbacks of any kind require the authorization of the AKM under the premise of the currently applicable Copyright Law. The application for the permission by the AKM may be submitted using the form in the service folder of the organizer.

6.13 Radiation Protection

Contact with radioactive materials and substances is prohibited on the entire fairground.

The operation of x-ray equipment, sources of stray radiation, laser systems, high frequency units, radio installations and electromagnetic fields is subject to official authorization.

6.14 Cranes, Forklifts, Exhibits, Packaging Goods, Shipments

The contractual carrier of the MZS – in the following the trade fair carrier – exercises the sole carrier right, i.e. for the shipment of exhibits, booth constructions, etc. into the booth, including provision of possible auxiliary devices (forklifts, cranes) as well as customs clearance for the temporary and/or the definite import. Only the trade fair carrier may be assigned for carrier performances within the fairground.

MZS does not assume any liability for any risks arising from the activities of the trade fair carrier. The storage of empties of any kind inside the booths is prohibited.

6.15 Dispensing Equipment

The installation and operation of dispensing equipment for draught beverages in the booth must be carried out in accordance with all applicable laws, guidelines, regulations and technical standards.

6.16 Food Quality Control

All legal regulations, in particular currently applicable food and hygiene regulations are to be observed for handing out of samplings and the sale of food and beverages for on-site consumption.

The partner must observe the Food Hygiene Act when commercially producing or marketing food. It is his responsibility to stay informed of and observe all relevant regulations, including those of the local National Security Authority.

6.17 Disturbance caused by Exhibits

Exhibits inducing a significant disturbance of the trade fair operations due to appearance, noises, shocks or similar characteristics, especially those resulting in a significant endangerment or disturbance of the participants or exhibits of third parties on the trade fair need to be removed immediately upon request of the MZS/organizer. This obligation of the partner prevails even when he has indicated this information in his application and has been granted participation in the trade fair.

Should the partner not comply immediately with his duty to remove the exhibit the MZS/organizer has the right to remove the rejected exhibits at the expense and risk of the partner or to close his booth, without any claims of the partner arising towards the MZS/organizer. The time of dismantling the closed booth is to be determined by the MZS/organizer.

7. Environmental Protection

The MZS is committed to the preventive environmental protection.

The exhibitor is obligated to ensure that all environmentally related regulations and specifications are observed by his subcontractors as well.

Only materials and products should be used on the fairground that are designed for longevity, ease of repair, reusability or recyclability, and which compared to other materials or products produce little or easily disposable waste and/or which are made of residue or refuse.

Catering should abstain from the use of disposable plates and cutlery. Beverages should preferably be obtained in reusable containers.

7.1 Waste Management and Disposal

Anyone producing waste on the fairground is responsible for the appropriate and ecological disposal of the waste. Anyone producing waste has the choice of either taking all the waste produced and disposing of it properly and independently outside the fairground, or commissioning the organizer and/or contractual partner with the waste disposal (Cf. item 5.4.8).

The waste producer is responsible for the compliance with legal and official regulations, as well as the following stipulations. Should the waste producer be directly or indirectly employed by an exhibitor/organizer, then he is also responsible for the conduct of the waste producer. If the waste producer violates any legal or official regulations and/or the following stipulations, then the MZS has the right to hold the exhibitor/organizer responsible as well in addition to waste producer himself. In this case the waste producer and the exhibitor/organizer are liable as joint debtors.

7.1.1 Waste that requires special monitoring

The waste producer is obligated to report hazardous wastes and other wastes which are extremely harmful to health and environment and which are explosive or easily flammable due to their nature or amount to the organizer, and their appropriate disposal must be arranged for by the responsible contractual partner of the organizer. This particularly applies for the following wastes:

Oils, cleaning agents, aerosol cans with contents, impregnating agents, chemicals, salts, quicksilver (e.g. embedded in switches and thermometers), emulsions, acids, bases, lacquers, adhesives, waxes, solvents (such as gaso-line, ethyl alcohol, tri-acetone, paint thinner, glycerin), batteries, rechargeable batteries, electrical switches, fluorescent tubes, PVC leftovers (e.g. floor plates and wall plates), television sets and radios, engines and refrigerators. The same applies for the disposal of building rubble, bulky waste and the disposal of carpets.

Does the partner not comply to the named conditions MZS is entitled to dispose the waste on costs of the partner.

7.1.2 Off-site Waste Materials

Materials and wastes that are not produced in the course of the trade fair period, assembly or disassembly phase may not be brought to the fairground.

7.2 Water, Waste Water, Soil Protection

7.2.1 Oil and Grease Separators

The discharge into the water network may not exceed the usual contaminant amounts for domestic homes.

If oily or greasy waste waters exceeding these amounts are discharged, it will be necessary to use oil and grease separators.

Mobile catering must ensure that grease and oils are collected separately and discharged into a separate disposal.

Anyone producing, processing or presenting oily or fatty goods in their booths and operating a dishwasher whose flush period is 2 minutes or less is required to discharge the accumulating waste water through a grease separator.

7.2.2 Cleaning/Cleaning Agents

The cleaning of the booth is the responsibility of the partner (in case of renting whole halls the conditions are defined in the rental contract; in case of renting a stand space the conditions are defined in the application).

Cleaning works are generally to be performed with biodegradable products.

Liquids or substances or other materials that are absolutely necessary for the cleaning of the booth and/or for the cleaning, operation and maintenance of the exhibits must be used in a professional and proper manner to ensure that no pollution impacts on the environment. Residues, including additives (e.g. soaked cleaning rags) are to be disposed of properly as hazardous wastes.

Cleaning agents containing harmful solvents are to be used only in exceptional cases and according to the regulations (Cf. Item 5.4.13).

7.3 Environmental Damages

Environmental damages/contaminations (e.g. by gasoline, oil, solvents, paint) are to be reported immediately to the MZS/organizer.

General Terms and Conditions conova communications GmbH

§ 1 General

1.1 These General Terms and Conditions (hereinafter, 'GTC') of conova communications GmbH (hereinafter, the 'Contractor') apply for all deliveries and services that conova communications performs for the Customer.

1.2 The mutual rights and obligations of the contractual parties are based solely on the content of the order accepted by the Contractor and on these GTC, as well as on any specially arranged additional general terms and conditions, if applicable. Information contained in catalogues, brochures, etc. is only valid if expressly agreed upon in writing. Any deviating terms and conditions of the Customer shall only apply if the Contractor has expressly agreed to them in writing.

1.3 These GTC shall also apply for future transactions between the contractual parties, even if they are not expressly referred to again at the time of a contract being concluded in the future. This provision does not apply to consumer transactions.

1.4 The invalidity of any individual provisions shall not affect the validity of the remainder of these GTC. An invalid provision shall be replaced with a valid one that comes closest to fulfilling the economic and legal sense and purpose of the original provision. The Customer will be informed of any changes to the GTC. These changes shall be deemed to have been accepted if the Customer does not object to them in writing within four weeks of being notified of them. For contractual relationships with consumers, this only applies if the consumer has been expressly informed, at the beginning of the envisaged deadline, of the legal ramifications of a failure to submit a written objection. The GTC and all contract forms can be obtained from the Contractor free of charge. The Contractor's latest terms and conditions of business are published on its website at www.conova.com.

1.5 A contractual relationship between the contractual parties shall be deemed to have been concluded when, upon receipt of an order, contract or quotation, the Contractor sends a written confirmation or a delivery to the last address provided by the Customer or has commenced with the actual performance of services.

1.6 If, upon concluding a consumer transaction, the Customer has not provided its contractual declaration to the Contractor's permanent business premises or trade fair premises, and has not initiated the business relationship with the Contractor itself, and discussions between the Customer and the Contractor preceded the conclusion of the contract, then the Customer, under the relevant provisions of the Austrian Consumer Protection Act, is entitled to withdraw from the contractual offer until the contract comes into effect. Once the contract comes into effect, the Customer can withdraw from the contract with one week's notice. This period begins at the earliest upon the contract coming into effect. In order to be legally valid, the withdrawal must be submitted in writing to the Contractor conova communications GmbH Alois-Schmiedbauer-Strasse 2, A-5020 Salzburg.

1.7 Consumers can withdraw from distance contracts or distance contract declarations (e.g. mail or fax orders using an order form or registering via the Internet) within seven working days. Saturday is not considered a working day. The withdrawal period begins on the day of delivery of the ordered goods or, in the case of services, on the day that the contract is concluded. The withdrawal declaration is considered to be on time if it is sent within this period. In certain cases, there is no right of withdrawal pursuant to Section 5 f of the Austrian Consumer Protection Act, especially with regard to goods that are made to Customer specifications or in the case of opened software. Similarly, there

is no right of withdrawal for services if the commencement of the services has been agreed with the consumer within seven days. The Contractor will notify the consumer of the exclusion of the right of withdraw in the respective agreement. If the consumer withdraws from the contract in accordance with Section 5 e of the Austrian Consumer Protection Act, then the consumer will be responsible for bearing the costs of the return shipment.

1.8 The provisions outlined under item 1.7 are valid for all contracts concluded in distance contracts and all electronic transactions, provided that these create a direct relationship between conova communications GmbH and a consumer in the sense of the Austrian Consumer Protection Act. conova communications GmbH assumes no obligations for transactions conducted via the Internet with third parties, even if conova communications GmbH provides the necessary technical equipment and services for the business relationship (account, server, etc.).

1.9 Consumers are hereby informed that important information about conova communications GmbH is made available on the Internet. In the event that the information outlined in Section 5 c of the Austrian Consumer Protection Act does not appear directly within the context of the services provided, this information can be obtained from the website www.conova.com.

§ 2 Prices and payment

2.1 Unless agreed otherwise, the prices listed in the quotation or order form, or in the contract price list, shall apply. Unless otherwise specified, these prices do not include statutory VAT. Prices are quoted to consumers as gross prices.

2.2 The payment consists in particular of telecommunications services and server costs, connection costs, energy costs, personnel costs, space costs, fees and taxes. The Contractor reserves the right to modify said payment in the event that calculation-relevant costs change. For consumers, the following applies:

Should the base costs change as a result of circumstances beyond the Contractor's control, the payment in question shall increase or decrease accordingly; however, increases in payment cannot be demanded from consumers for services that are to be performed within two months of concluding the contract.

Furthermore, the Contractor reserves the right, regardless of any possible claims for damages and subject to the right of early contract dissolution, to modify prices for business customers immediately and at any time in the event of unusually high visitor frequencies on Customer websites hosted by the Contractor or unusually high data transfer volumes for unlimited Customer accounts.

The Contractor will inform the Customer of the price change; in such cases, the Customer can provide notice of dissolution of contract within two weeks of receiving the price change notification; otherwise the price change shall be deemed to have been accepted.

2.3 Unless agreed otherwise, payments must be made immediately upon receipt of invoice without deductions. The settlement dates are outlined in the agreement or in the contract or order. In case of doubt, one-off costs may be charged immediately following contract conclusion or delivery, ongoing usage-independent costs per month in advance, and ongoing usage-dependent costs per month ex post facto.

2.4 In the event of delayed payment, the Contractor is entitled to charge the Customer for all legal costs required to obtain payment as well as default interest of 6.5 % p.a. beginning from the first day of default.

2.5 For payments made by credit card, the Customer is responsible for ensuring that the credit card is valid and has not expired; if this is not the case, delays in payments caused by invalid or expired credit cards shall be borne by the Customer and default interest may also be charged in such case. The Contractor assumes that the Customer will extend the credit card before its expiry date.

General Terms and Conditions conova communications GmbH

2.6 The Customer is not authorised to offset counterclaims against the Contractor or to retain payments on the basis of Customer claims that the Contractor has not acknowledged.

In amendment of item 2.6, the following applies for consumer transactions:

Offsetting open receivables against the Contractor is only possible in the event that the Contractor is either unable to make payment, or the mutual receivables are legally associated, or the contractual partner's counterclaim has been legally determined by a court of law or acknowledged by the Contractor.

With a valid reason, the Customer is obliged to pay the Contractor a deposit in advance to the amount of two month's invoices (for long-term contractual obligations) or arrange for a bank guarantee from a domestic credit institution or make a corresponding advance payment (for individual projects). The Contractor is authorised to use the guarantee for payment in accordance with the applicable legal regulations in the event that payment is not received following the first payment reminder being issued.

2.7 The Customer's right to refuse its contractual measures to obtain or secure counterperformance according to § 1052 ABGB (Austrian Civil Code), as well as the Customer's legal retention rights in general, are hereby excluded. This provision does not apply to consumer transactions.

§ 3 Liability

3.1 The Contractor is liable in accordance with the general legal compensation provisions. If these provisions determine culpable liability, the Contractor shall only be liable in cases of intent or gross negligence, with the exception of personal damages; in cases of slight negligence, the Contractor is not liable for consequential damage and lost profits. In any event, the amount of compensation is limited to the amount of the order.

3.2 The services performed, as well as the goods, devices and equipment delivered, only provide a level of safety that can reasonably be expected as a result of following approval regulations, operating and user manuals or other guidelines regarding maintenance and use, especially with regard to prescribed inspections of devices and equipment or as a result of other instructions provided.

§ 4 Other provisions

4.1 No additional verbal agreements are in place. All changes and additions to the order must be made in writing in order to be valid. This section 4.1 does not apply to consumer transactions (the terms consumer and consumer transactions are used in the sense of the provisions outlined in the Austrian Consumer Protection Act).

4.2 All notifications and explanations from the Customer relating to this contractual relationship are only valid if they are made in writing and are not disputed by the Contractor. This provision 4.2 does not apply to consumer transactions.

4.3 The contract is subject to Austrian law. The place of jurisdiction is Salzburg.

4.4 The Contractor is entitled to assign its duties or the entire contract to a third party, with full discharge of liability, and in such case shall only be liable for fault in selecting this third party (culpa in eligendo). In contrast, the following applies for consumer transactions: The Contractor is entitled, at its own risk, to hire other companies to perform services for the fulfilment of this contractual relationship.

4.5 The Customer must inform the Contractor immediately in writing of any changes to the Customer's address. Correspondence shall be deemed to have been received by the Customer when it is sent to the last known address of the Customer.

Terms and Conditions for public access WLAN/LAN

STEP 1

The following Terms of Use govern the use of the WLAN/LAN operated by conova communications GmbH and offered by conova communications and Salzburg Exhibition Center GmbH on the premises of the Salzburg Exhibition Center

I. GENERAL INFORMATION

The conova communications GmbH, FN64293z, regional court Salzburg, with headquarters in 5020 Salzburg, Karolingerstrasse 36A, tel.: +43 (0)662 / 22 00 209, email: office@conova.com, UID: ATU43651106 (hereinafter referred to as 'operator') operates the WLAN/LAN on the Salzburg Exhibition Center premises.

The Salzburg Exhibition Center GmbH with headquarters in 5020 Salzburg, Am Messezentrum 1, Tel.: +43(0)622 20 2404, email: office@messezentrum-salzburg.at, UID: ATU33801507¹ and conova communications GmbH (hereinafter referred to together as 'providers') provide WLAN/LAN use in accordance with these terms and conditions.

1. Use of the WLAN/LAN is invariably subject to prior acceptance of these terms and conditions by the user. This is done by clicking the box 'I agree to the terms' located beneath the text of the General Terms and Conditions. Selection of specific user-selected WLAN or LAN products is carried out by means of written order or on the 'landing page' where currently valid product specifications can be seen.

2. The user receives access to the internet via WLAN or LAN. Wireless data transmission between the WLAN and the WLAN-capable user device takes place via WLAN technology or by using the LAN cable. The transfer speed during use depends, among other factors, on the network load of the internet backbone, on the transmission rate of the selected server of the respective external provider and on the number of users. In order to use the WLAN/LAN, an operational device (laptop, smartphone, eBook, etc.) with WLAN/LAN-enabled interface is required. In addition, a suitable operating system, web browser, up-to-date software of the WLAN/LAN hardware and a suitable IP network protocol must be installed.

3. The user is aware that WLAN/LAN only establishes access to the internet. Any additional security measures (e.g. antivirus, firewalls, etc.) are not provided. Wireless data transmission between WLAN/LAN and the user's WLAN-capable device is unencrypted. Therefore, one cannot exclude the possibility that third parties may gain unauthorized access to the wirelessly transmitted data. For sensitive data such as online banking identifiers or unencrypted e-mail or text messages, appropriate security software should be used.

4. The user hereby agrees and understands that the use of the WLAN/LAN in breach of these terms is prohibited and access for his/her device can be disabled.

5. The products described in points I.6 through I.8 are currently offered. A detailed product overview can be seen in the 'landing page' and on the order form.

6. When using the product named 'Free Public Access WLAN' the user will be logged off after 15 minutes of inactivity, causing the user to log in again. The bandwidth per user is dependent on the parameters described above (point I.2).

7. The product named 'Fee-Based Public Access WLAN' has higher bandwidth and prioritization of data packets as compared to the product named 'Free Public Access WLAN'. The user has the option to choose between various lengths of use, after which time automatic logoff occurs. The beginning of use commences with the initial access into the WLAN or LAN.

8. Products 'LAN Basic' and 'Advanced LAN server' each comprise physical LAN ports. A detailed product overview can be seen in the 'landing page' and on the order form.

II. PAYMENT

1. Depending on the selected product, use is either free of charge (I.6) or fee-based (I.7), however always limited to the length of presence on site at the exhibition center.

2. If 'Fee-based Public Access WLAN' is selected, payment is made in advance by written order, credit card or by purchasing a voucher.

3. Each product has an assigned fixed rate in accordance with information on the 'landing page' or the order form.

III. DISCLAIMER

1. The user is solely responsible for data transmitted via the WLAN/LAN, the services used and legal transactions made. All resulting costs of third-party services used via the WLAN shall be paid by the user.²

2. Use of the WLAN/LAN is done at the user's own risk and responsibility. The provider assumes no liability for damages to devices or data of the user arising from the use of the WLAN/LAN unless the damage was deliberately caused by the provider and/or its agents or through gross negligence.

IV. USER OBLIGATIONS

1. Specifically, the user has the following obligations:

The user agrees to comply with the law when using the WLAN/LAN. In particular, the user will

- Refrain from illegally copying, distributing or making any copyrighted works publicly available. In particular, in relation to up-and downloading using file sharing programs or similar services;
- Refrain from using the WLAN/LAN for retrieval of immoral or illegal content;
- Comply with applicable child protection legislation;
- Refrain from sending or distributing any derogatory, defamatory or threatening content;
- Refrain from using the WLAN/LAN to send spam and/or other forms of impermissible advertising;
- Refrain from using the WLAN/LAN to send or receive disproportionately large amounts of data, as this may significantly reduce internet speed for other users.

V. PRIVACY POLICY

1. The user agrees that the provider utilize user data for internal purposes as well as for technical reasons and for marketing purposes (name, email address and date of first use). The provider assures that data will be kept strictly confidential and in accordance with laws of the Data Protection Act and use the collected data in accordance with legal regulations.³

2. The user agrees that with every use of the WLAN/LAN (particularly client type), length of use, data usage, MAC address, user name and connection method will be documented and archived in order to indemnify the provider if necessary and to prove which user used the WLAN/LAN and at any given time.⁴

Should one or more clauses of these terms become invalid, the remaining clauses shall retain their validity.

¹ Information according to § 5 section 1 ECG

² Waiver of legal responsibility according to § 13 section 1 ECG

³ § 7 section 1 DSG 2000, § 97 TKG

⁴ § 92 section 3 article 2a TKG 2003; § 18 ECG

Terms and Conditions for public access WLAN/LAN

STEP 2

I. CONSENT TO THE PROCESSING AND TRANSMISSION OF DATA

The user agrees that master data (name and email address) can be stored on conova communications GmbH servers and transmitted to the Salzburg Exhibition Center GmbH, enabling the latter to provide the user with marking related e-mail information.⁵

Yes No

II. REVOCATION

The user has the right to revoke consent at any time. This can be done by sending an e-mail to messe@conova.com.⁶

⁵ according to. § 96 section 1 article 2 TKG; § 8 section 1 article 2 DSG 2000, § 107 TKG;
⁶ § 8 section 1 article 2 DSG 2000; § 96 section 2 TKG; § 107 TKG