

WAITING LIST

GENERAL COMPANY DATA

Corporate registration number/invoicing address VAT-Reg.

Company name

Contact person

Street name/PO Box

Country code, post code, town

Company Phone Fax Mobile Phone

Internet

e-mail company

 e-mail contact person*

Managing director

ADDRESS FOR CORRESPONDENCE

(only if written correspondence should not take place with the registered company)

Company name

Contact person

Street name/PO Box

Country code, post code, town

Company Phone Fax Mobile Phone

e-mail

OBLIGATORY INFORMATION FOR THE ONLINE EXHIBITOR CATALOGUE:

Initial for alphabetical positioning

Company name for exhibitor index (online + print)*

*You have the possibility to change the company name later in the online exhibitor catalogue.

Please enter up to 5 numbers from the product group list (list on the following pages):

FIVE PRODUCT GROUPS ARE INCLUDED.

You can increase the number of listed product groups up to 20 booking the marketing and services premium upgrade (see order form).

Which brands are you representing at this show?

Brand

Brand

Brand

Brand

Brand

You can include further brands and representations after upgrading to marketing and services flat charge premium.

Please take notice of the independent profile management on the following pages!



INVOICING ADDRESS

(only if the invoice is not for the registered company)

VAT number

Company name, according to commercial register

Street name/PO Box

Country code, post code, town



Please take notice of the independent profile management on the following pages!

Desired type of stand (tick as appropriate):

Stand rental fee	Prices net per m ²
Row stand	<input type="checkbox"/> € 156,00
Corner stand	<input type="checkbox"/> € 172,00
End stand	<input type="checkbox"/> € 182,00
Island stand	<input type="checkbox"/> € 186,00

Desired stand size in m²:

min. max.

Optimum stand measure:

m x m

Attention: stand space without restriction walls.

The space rental fee is a net price per m². Statutory taxes and duties will be calculated accordingly and must also be paid. The space fee does not include the registration fee, basic online package fee, electricity consumption, statutory taxes or duties.

In the interest of ensuring the overall appearance of the 'Alles für den Gast Herbst' is neat and attractive, the signature we have provided below also obliges us to comply with all the applicable minimum standards for stand construction and furnishing (obligatory dividing walls, carpets). Furthermore, if we do not erect our own dividing walls, we accept that Reed Messe Salzburg reserves the right to have the necessary dividing walls erected at our expense.

Standard Marketing and services flat charge (obligatory) EUR 665.00

includes the registration fee, a quota of exhibitor passes and parking access tickets, the basic entry in the online version of the exhibitor catalogue, access to the exhibitor portal – including all the available content management functions for creating your profile; a basic entry in the printed version of the exhibitor directory, and various printed and online promotional options for your own advertising activities.)

We have read and accept the subsequent printed trade fair terms and conditions, including the declaration in point 22 in which we accept that we may be sent e-mails and that our details may be used by the Reed Exhibitions Group. We also accept that all terms and conditions shall apply if we return the completed registration form without a copy of the trade fair terms and conditions (i.e. by fax or e-mail). Austrian law shall apply and the court of jurisdiction shall be in Salzburg. We are constantly improving our digital services, thus technical specifications may change. Signing the document expresses your acceptance and consent.



*Please note - this e-mail address will be used for all information concerning your online exhibitor profile and the expo contact network.

Town, Date

Company stamp and signature

TRADE FAIR TERMS AND CONDITIONS

As of May 2018

1. Registration

The registration represents a legally binding and irrevocable statement of intent on the part of the exhibitor to participate. Conditional registrations shall be considered invalid. Deletions, additions or amendments to the application form and in the Standard Trading Terms shall be invalid. By submitting an application, the exhibitor acknowledges the Terms and Conditions of Trade in full. The trade fair terms and conditions shall also apply analogously with regard to ancillary services e.g. additional commissioned work such as the erection and dismantling of the exhibition stand, hiring of equipment, provision of electricity, water or other services and facilities.

2. Hiring of Exhibition Stands

The exhibitor is legally bound to take part in the trade exhibition on receipt of the completed registration form (post, fax, e-mail etc.). The rent specified on the registration form shall apply for the duration of the event. Every square metre or part thereof shall be charged in full. All prices are quoted exclusive of VAT and other taxes (stamp duty on legal transactions, advertisement tax etc.)

3. Admission and Allocation of Site

The organisers are not obliged to accept a registration application. The organiser has an exclusive right to decide upon the acceptance of an exhibitor's application and the allocation of exhibition space and reserves the right at any time, without giving a reason, not to accept such an application. The organiser alone is responsible for the allocation of space in the interest of the trade fair. Authorisation and acceptance of registration is delivered in writing by the organiser, as is notification of stand allocation, which may be provided with – or subsequent to – acceptance of registration. Domestic and foreign exhibitors whose exhibited goods correspond to the subject of the event may be admitted. Agents and importers can exhibit for the companies they represent. In order for the application for registration can be processed a list of products to be exhibited must be provided on the application form. Goods other than those included in the 'List of Products may not be exhibited. The exhibitor undertakes to exhibit the registered products without restriction throughout the duration of the fair. It is not possible to close the stand or to commence its dismantling before the end of the fair. A failure to adhere to this requirement will result in a duty to compensate the organisers the organisers. The acceptance of an application for registration (the admission of the exhibitor to the trade fair) shall not give rise to a right to admission to other fairs (acceptance of another fair registration application). In the interests of the event (fair), the organiser shall be entitled to allocate a site different from that in the confirmation of admission and allocation of site (acceptance of the application) and to alter the size of the site, to relocate or close entrances and exits to the exhibition centre and the halls, and to make any other structural alterations. If as a result the stand rent is reduced, the difference shall be credited or repaid to the exhibitor at the organiser's discretion. The organiser shall not entertain any additional claims, in particular claims for damages. If for whatever reason the organiser is unable to provide the originally allocated stand, the exhibitor shall only be entitled to a claim for repayment of the stand rent actually paid.

4. Withdrawal of the Application for Registration

If the exhibitor cancels or withdraws his application, the following cancellation charges shall apply: Up to eight weeks before the start of the fair - 40 % of the stand rent. Less than eight weeks before the start of the fair - 100 % of the stand rent. In both cases all taxes, contributions, fees and extra costs will also have to be paid. The cancellation charge is agreed as flat rate for damages, independent of any attachment of blame or duty to pay, and the exhibitor waives any right to a reduction of the claim for damages, in particular to judicial arbitration, for whatever reasons including those under the heading of the balancing of advantages. The exhibitor accepts that the cancellation fees also have to be paid in the eventuality that the organiser manages to let or sell the trade stand to a third party. The enforcement of damages which exceed the agreed cancellation fee shall remain unaffected.

5. Invoicing and Terms of Payment

Together with the notification of admission (acceptance of the registration application), the exhibitor shall receive an invoice, payable in full six weeks before the beginning of the event at the latest, without any deductions. Invoices issued after this date shall be payable immediately. Prompt payment of the invoice is a condition for the handing over of the allocated stand. If the invoiced amount has not been received by the organiser by the due date, the latter reserves the right, without giving notice, to dispose of the allocated stand as he/she sees fit. In such a case point 4 of these conditions shall apply analogously. Complaints regarding the invoice shall be submitted within eight days of receipt. After this time the invoice is deemed to be accepted and no further complaints shall be considered. In the case of payment default, a charge of 12% interest on arrears per annum together with a fee of E 7.27 plus VAT per reminder shall be payable from the due date. The exhibitor shall not be entitled to postpone, refuse or set off payment of due invoices on the grounds of counter claims of whatever kind.

5a. Fees, Charges and Taxes

All fees, charges and taxes, in particular VAT and tax on advertising shall be borne by the exhibitor. All prices specified are net prices, except taxes, surcharges and fees.

5b. Marketing and services flat charge, costs

Dependent upon the amount of expo floor space booked, the marketing and services flat charge includes a quota of exhibitor parking access tickets, exhibitor passes and the obligatory entry in the corporate profile of the online exhibitor catalogue. When a printed directory of exhibitors is produced, the obligatory entry also appears in this version of the directory. Exhibitors are obliged to pay the marketing and services flat charge. If the exhibitor fails to pay the fee on time, he or she shall be legally obliged to compensate the organisers for any expenses accrued due to the sending of reminders and the initiation of debt collection procedures. These omissions shall be recompensed at the highest rates stated in BGBI no. 141/1996 or the clause or passage which replaces it. It shall not be of relevance whether procedures to reimburse costs are initiated against the exhibitor or a third party business. The above clause does not include the incurrence of legal costs for claims and sequestrations of penalties set, or to be set, by the respective court(s).

6. Cancellation of Site Allocation

The organiser shall be entitled to cancel the allocation of site (admission to the fair, acceptance of the offer) if:
1) the exhibitor fails to perform his payment obligations on time, or
2) debt restructuring, bankruptcy or liquidation proceedings have in the meantime been commenced or have become pending with respect to the exhibitor, or
3) outstanding debts from previous fairs are still unpaid, or
4) the exhibits do not or no longer correspond to the subject of the fair. In such cases, Clause 4 shall apply analogously. This condition shall have validity for any single one of points 1 –

7. Force Majeure / Acts of God

If the event cannot be held as a result of force majeure, strikes, political events or other important reasons, the exhibitor shall not be entitled to make any claims for damages of whatever kind against the organiser. It is the organisers' duty to inform the exhibitors without delay that the trade fair will not take place.

8. Sales Regulation

The sale and/or the supply of goods of whatever kind, including samples, is forbidden at fairs restricted to trade visitors. At trade fairs open to the public, the exhibitor shall be entitled to sell directly and to supply the goods to the purchaser immediately, subject to the relevant legal provisions. The exhibitor agrees not to advertise or sell goods in a loud and vociferous manner. Failure to comply with the trading regulations, shall entitle the organiser to demand at short notice a suspension of direct sales and supplies, and to closure of the stand.

9. Exhibitor Identity Cards, exhibitor parking cards

In accordance with their stand confirmation, all exhibitors receive free exhibitor passes for themselves and their stand personnel. Extra exhibitor passes can be purchased. Subject to stand size the registration and internet fees include a free quota of exhibitor parking cards, the size of which is determined by the organisers. The cards are valid for the entire duration of the event (including assembly and dismantling). Extra exhibitor parking cards can be purchased.

10. Erection, Dismantling and Design of Stands

The exhibition sites are supplied without booth walls and equipment. Exhibitors' stand structures shall not exceed a height of 250 m. Higher structures shall only be permitted after submission of plans and with the written consent of the organiser. Relevant construction plans shall be submitted to the project management at the latest two months before the start of the trade fair. For 2-storey stand construction, a surcharge of 50% per square metre of area built on shall be applied to the site charge. For safety reasons, structures made of glass may only be placed within borders of the site at a minimum distance of 50 cm. This rule shall not apply to safety glass. If the stand is erected by the exhibitor, nailing, drilling and adhesive substances may not be used on PVC-coated walls. Damage shall be charged at new replacement prices. Small pins may be used on painted walls, but they shall not penetrate the wall. The painted walls may be wallpapered subject to the condition that the exhibitor shall remove the wallpaper immediately after the event. If the wallpaper is not removed, the work shall be carried out by the organiser and charged in the final invoice. In the event of damage, the cost of new replacements will be charged. If exhibitor will not have a stand constructed on the allocated exhibition space, exhibitor must erect booth walls towards all sides that are not neighbouring the alley. The exhibitor shall comply exactly with the erection and dismantling times set out in the acceptance of registration. Erection of the stand facility shall commence at the latest at 12:00 (midday) on the day before the start of the fair. If the rented site has not been occupied by this time, and if no notification has been received, the organisers reserve the right to dispose of the site at their own discretion without any further notification. In such a case the entire stand rent including obligatory catalogue entry shall be charged. Erection work shall be finished by 18:00 on the last construction day. Exceeding the erection/dismantling time is not permitted. In such a case no claim for damages of whatever kind shall be entertained. If dismantling time is exceeded, the organiser shall be entitled to arrange for the stand structures to be cleared and stored at the exhibitor's expense and risk. After dismantling, the stand/site shall be returned to its original condition. The exhibitor shall pay the organiser for any damage caused through incorrect handling.

11. Technical Stand Equipment/Facilities

Electricity, water and other technical connections are available for payment of connection and use charges. All electrical appliances, facilities and installations must conform to the currently applicable ÖVE and to local and event regulations and conditions. The installation shall be carried out by a duly licensed firm of electrical contractors. The final connection and testing shall be carried out by the licensed Trade Fair electrician.

11a. Exhibiting of Machines

Exhibited machines must bear a CE test mark and correspond with the machine safety regulation – MSV (306). Machines, safety components or parts thereof that do not correspond with the MSV, must visibly bear a sign clearly indicating this fact.

12. Liability and Claims for Damages

The organiser accepts no liability whatsoever for loss or damage to exhibition goods or stand equipment brought or left behind by the exhibitor. The organiser is not obliged to enter into any insurance agreements of any kind. The organiser shall accept no liability for vehicles parked at the fair venue by the exhibitors, their employees or agents. For their part, the exhibitors shall be liable for any damage to persons or property caused by themselves, their employees or agents, or by their exhibition goods or equipment. The organiser shall be held to be non-actionable for damages. During erection and dismantling time, every exhibitor shall be obliged to exercise an increased degree of vigilance towards the security of his goods. Valuable and easily movable exhibition goods shall be removed from the stand outside of the hours of opening (particularly overnight) and stored at the exhibitor's own risk. To this end a safe depository is provided on site by the organiser where such goods can be stored for a separate payment. The organiser shall not accept particular deliveries addressed to the exhibitor and shall not be liable for any losses or for incorrect or delayed delivery. The fair forwarding agent shall store exhibition goods and packaging at the exhibitor's expense and risk. It is forbidden to spend the night in the halls or the open spaces. Staying overnight in the halls or the open areas of the fair complex is not permitted. The organiser shall accept no liability for damage to property, health or other damage of whatever kind incurred by the exhibitor himself, his employees or any third person for whatever reason in connection with the preparation, holding or handling of an exhibition. The organiser shall not be liable for lost profit. This exclusion of liability shall not apply to damage caused deliberately or recklessly by the organisers or their employees with power of representation. The injured party shall be responsible for proving that the above condition has been met. Any claims by the exhibitor shall be notified immediately in writing to the organiser, failing which they shall be deemed to have been forfeited. No liability shall be accepted for incorrect advertisements or entries in the official online - exhibitor index and/or printed exhibitor index or any other printed fair materials or online entries (e.g. printing errors, spelling mistakes, formal errors, incorrect classification, omission, etc.).

12a Fair Insurance

No insurance is included in the stand rent for the stand itself, for any items brought into the stand or any other associated pieces of equipment. The separate specific written terms and conditions of any such insurance taken out with the organiser or an Insurance Company shall apply.

13. Advertising Material Provided by the Organisers

At the request of the exhibitor, the organiser shall provide advertising material under the conditions and terms (prices) specified. This shall enable the exhibitor to inform his customers of his participation at the event and to issue invitations to the fair (adhesive labels, invitation cards).

14. Exhibitor Advertising at the Fair Site

Banners, company signs, advertising signs and other advertising material shall not be mounted or distributed outside the stand, shall not protrude into the passageways and shall not exceed a height of 250 cm. The mounting of advertising panels, posters or other advertising material or the distribution of advertising material outside the stand, in particular in the car parks, shall only be permitted after special agreement with the organiser and at an additional specific charge. In the event of acts of unfair competition against other exhibitors, the organiser shall be entitled to close the stand immediately, in which case no reduction of the stand rent or other costs shall be entertained.

15. Special Events – Presentations and demonstrations

All special events and presentations of any kind at the stands or on the fair site shall require the organiser's written consent. Despite having already granted consent, the organiser shall be entitled to restrict or forbid presentations that cause noise, dirt, dust, exhaust fumes and the like, or impair the ordinary progress of the fair in any other disturbing manner. Acoustic or audio-visual presentations at the fair stand shall be arranged in such a way that the noise level does not exceed 40 dBA as measured at the edge of the stand. If a volume is not brought within the permitted limit, immediately upon order from the fair management, the management reserves the right to take appropriate measures – if necessary through closure of the stand. The exhibiting company in question shall itself be responsible for registrations with the AKM (Austrian performance royalties society).

16. Filming and Photography

The organiser shall be granted the right to photograph and film within the fair site and to use such material for his own or for general publications. In this regard, the exhibitor waives all rights to object arising under laws relating to the legal protection of commercial property, in particular copyright law and the right of complaint to the Office of Fair Trading (UJWG). The exhibitor shall not be permitted outside his own stand to photograph, film, make drawings or other illustrations of exhibition articles and exhibited products, or to arrange for such to be made.

17. Cleaning

The exhibitor shall be responsible for the cleaning of the site and the passageways in the halls. The exhibitor shall be responsible for cleaning the stand. The cleaning organisations authorised by the organiser will clean the stand at the request and expense of the exhibitor. Packaging material and waste left or deposited by the exhibitor in the passageways or around the stand shall be removed at the exhibitor's expense. Hazardous and problematic waste must be removed by the exhibitor himself.

18. Transport and Parking

Motor vehicles of whatever kind shall not be driven in the fair halls. In the case of special transports, the organiser's written consent shall be obtained in good time. At the end of erection time, all vehicles shall without exception be removed from the entrances, drives, fire-brigade areas and press car parks. During the fair, lorries of over 3.5t. may not be parked in the fair site car parks. Any failure to comply with the above shall be treated as trespass, and the organiser shall be at liberty to have unlawfully parked vehicles removed at the vehicle owner's expense.

19. Stand security

During the fair, including the erection and dismantling times, the organiser shall provide general surveillance (external guarding of the exhibition halls, guarding of fair entrances and periodic passage of the security personnel through the halls). The exhibitor shall have no right to demand the provision of special stand surveillance. Stand surveillance shall be ordered from the organiser separately and shall be charged separately. If the exhibitor has the stand guarded by an outside security company during and outside opening times, such surveillance shall be notified to the organiser in writing.

20. Right of Lien

The exhibitor shall enjoy, with respect to all outstanding debts of whatever kind, a contractual and statutory right of lien on all objects and exhibition equipment brought to the stand by the exhibitor. The exercise of this right of lien shall not require the organiser to give prior notice to the exhibitor, or the prior instigation of legal proceedings. Should the right of lien be invoked, the objects and equipment may be taken from the stand by the organisers and shall be stored at the exhibitor's expense and risk. The organiser has a right to dispose of these goods at normal market prices (and under the usual terms of trade) and to offset the proceeds against any outstanding debts.

21. Infringement of the Fair Conditions, Infringement of the Law.

The fair conditions and the relevant legal regulations shall be strictly complied with. The same shall apply to all fire prevention regulations and regulations imposed by the public authorities responsible for events. The infringement of and/or failure to comply with these fair conditions, the contractual agreements and the infringement of legal regulations, shall entitle the organiser to close and clear the allocated fair stand at the exhibitor's expense without judicial process. Instructions and orders issued by the organiser or his agents shall be complied with by the exhibitor, his staff and agents without exception. This shall apply in particular to the car parks belonging to the fair site.

22. Data Protection

The processing of personal data by the organiser takes place in accordance with the applicable data protection rules and regulations. For details on the processing of your data, in particular for the specific processing purposes and legal basis, please refer to the data privacy policy for exhibitors and the data privacy policy of the Expo Contact Network, which are available at www.messe.at/en/datenschutz-cookies. If the exhibitor notifies the organiser of personal data of third parties (in particular data of representatives, contact persons, agents or other employees of his company) within the scope of the registration or in the course of the contract, he is obliged to inform the persons concerned without any delay and to provide them with the data privacy policy of the organiser. The exhibitor is liable for any disadvantages incurred by the organiser in breach of this obligation.

Consent to data processing and to receive email newsletters and surveys according to Section 107 TKG

(Telecommunications Law) You give your express consent to be included in the Expo Contact Network and agree to the processing of your personal data according to Section 5.1. of the data privacy policy of the Expo Contact Network, for the operation of the Expo Contact Network and for the provision of services offered via this platform. You expressly consent to Reed Messe Salzburg GmbH, Reed Messe Wien GmbH, Reed CEE GmbH, Systemstandbau Salzburg GmbH or Exppo Messebau GmbH sending you emails from time to time containing information, advertising and surveys on our own offers, events and services, as well as information about other companies' products or services related to trade show events or similar events ("email newsletter"), or contacting you by phone to conduct surveys on our own events and services. This consent can be revoked at any time by email to database@reedexpo.at.

23. Written and Verbal Agreements, Customary Practice

Amendments, additions and supplements to this agreement shall not be valid unless in writing. Such shall also apply to any waiver of the written form. Spoken agreements shall not be considered valid. The exhibitor shall not derive any rights of whatever kind from previous events or agreements.

24. General Provisions, Court and Place of Jurisdiction.

Austrian law shall apply exclusively. The court and place of jurisdiction shall be Salzburg for both parties. The invalidity of any individual fair conditions shall not affect the validity of the remaining provisions and shall not lead to the dissolution of this agreement. Following documents are an integral part of these TRADE FAIR TERMS AND CONDITIONS: the Registration Form, the Exhibitor Conditions, the Safety Regulations, the Assembly Conditions, and, if applicable, booking forms for seminars and lectures.



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Fax: +43 662 44 77-4809, Internet: www.messe.at, E-Mail: info@reedexpo.at

PRODUCT GROUPS

Building fixtures and fittings

201	Hotel and room furnishings and equipment
202	Restaurant and bar furnishings and equipment
203	Coffee furnishings and equipment
204	Spa, sauna, fitness and wellness areas, cosmetics
205	Bathrooms and sanitary fittings
206	Furnishings for seminar and conference rooms
207	Children in restaurants and hotels
208	TV and entertainment systems
209	Experience and 'in' restaurants
210	Interior design, accessories, interior decoration, interior plants
211	Lighting systems, lamps and lights
213	Hotel linen and textiles, laundry
214	Floor coverings, carpets and rugs
215	Master plan and planning

Outdoor area

301	Furniture
302	Conservatories/winter gardens
303	Sun and weather protection
304	Tents
305	Play area
306	Machines (e.g. snow, lawn, ...)
307	Pool, Whirlpools
308	Gardening and landscaping

Kitchen equipment and production engineering

401	Kitchen equipment, systems and accessories
402	Buffets and bar systems
403	Cooking preparation
404	Cooling and refrigeration systems
405	Beverage systems
406	Pizza and pasta systems
407	Vending machines
408	Coffee machine
409	Cleaning systems, environmental engineering, company hygiene
410	Washing and polishing systems
411	Packaging and packaging machines
412	Water preparation and filters

413	Power management
414	Safety engineering, safes, hotel locking systems
415	Ambient air, air-conditioning, heating
416	Service and maintenance

Food and stimulants

501	Semi-finished products, convenience and deep-frozen products
502	Fruit, vegetables, salad
503	International specialties, delicate and gourmet food
504	Meat and sausages, venison and poultry
505	Cheese and dairy products
506	Organic products, regional products
507	Health food and dietary food
508	Fish and seafood
509	Noodles and pasta products
510	Cereal products, legumes
511	Spices and salt
512	Oils and other fat
513	Bakery products
514	Ice cream
515	Pastry and confectionery
516	Sweets, desserts
517	Snacks, nibbles, tea biscuits, etc.

Drinks

601	Hot drinks (coffee, tea, etc.)
602	Non-alcoholic beverages
603	Beer, beer-based mixed drinks
604	Energy drinks
605	Fruit juices, smoothies
606	Bio-drinks
607	Alcoholic beverages, spirits
608	Mixed drinks and cocktails
609	Wine, wine similar beverages
610	Sparkling wine, champagne
611	Mineral water, spring/table water
612	Juicers
613	Bottle/barrel cooler
614	Conditioning cabinets, wine storage systems
615	Drinks and beer dispensing units, dosing units
616	Water dispensers
617	Beverage wholesale

Electronic data processing, cash systems, accounting

701	Hardware
702	Internet solutions
703	Cash registers and accounting systems
704	Safety engineering, locking system
705	Software, reservation systems
706	Inventory control systems
707	Human resources planning
708	Hotel software

Table culture, textiles, advertising

801	Cutlery, silverware
802	Glasses, crystals
803	Porcelain, reusable crockery
804	Table cloths, napkins
805	Menu cards, hotel brochures, print products
806	Workwear garments
807	Promotional items and gifts
808	Indoor and outdoor advertising
809	Packaging, disposable tableware

Entertainment and animation

901	Games, games and entertainment machines
902	Vending machines
903	Music and club constructions
904	Artist agencies and event marketing
905	Event and party furniture

Services, information and management

1001	Publishing houses and publications
1002	Planning- and Consulting companies
1003	Training and further education facilities
1004	Organisations, institutions, associations
1005	Financing and insurance services
1006	Web services, CRM activities and internet platforms